

NOTICE OF MEETING

Haringey Schools Forum

THURSDAY, 12TH OCTOBER, 2023 AT 4.00 pm HRS - HEP:INDERWICK ROAD, CROUCH END N8 9JF..

1. CHAIR'S WELCOME

2. APOLOGIES, SUBSTITUTE MEMBERS, AND OBSERVERS

Clerk to report.

3. DECLARATIONS OF INTEREST

Declarations are only required where an individual member of the Forum has a pecuniary interest in an item on the agenda.

4. MINUTES OF THE MEETING OF 6 JULY 2023 (PAGES 1 - 14)

Matters arising

5. FORUM MEMBERSHIP (PAGES 15 - 24)

To review the membership of the Schools Forum, noting any changes since the previous meeting.

6. UPDATE FROM WORKING PARTIES (PAGES 25 - 34)

To receive an update from the working parties not covered within the agenda.

To receive the minutes from the Early Years working party.

To receive the minutes from the High Needs working party

To receive an update from the School's Block working party.

7. DEDICATED SCHOOLS BLOCK (PAGES 35 - 40)

2024-2025 DSG Funding Model Strategy. Report from Patricia Harvey/Neil Sinclair.

8. HIGH NEEDS BLOCK (HNB) SECTION 251 (PAGES 41 - 48)

High Needs Block (HNB) Section 251 Commissioned Places 2023-24 update SEND update. Report from Mary Jarrett / Patricia Harvey.

9. SAFETY VALVE PROGRAMME UPDATE (PAGES 49 - 60)

Safety Valve Update from Mary Jarrett/ Jackie Difolco.

10. EWO UPDATE AND FUNDING (PAGES 61 - 68)

Update report from Jane Edwards.

11. ALTERNATIVE PROVISION COMMISSIONING AND HLP FUNDING (PAGES 69 - 74)

Update report from Caroline Brain / Ginny Thorne.

12. MEETINGS DATES FOR 2023-2024 (PAGES 75 - 76)

Το αγρεε τηε μεδια οφ φυτυρε μεετινγσ: ειτηερ Φαχε το φαχε ορ πιρτυαλ

Thursday 7 December 2023 4PM.

Thursday 11 January 2024 4PM.

Thursday 8 February 2024 4PM.

Thursday 4 July 2024 4PM.

For members to receive the 2023 – 2024 School's Forum work plan.

13. ANY OTHER URGENT BUSINESS



MINUTES OF HARINGEY'S SCHOOLS FORUM MEETING THURSDAY 9 JULY 2023 AT 4PM

AT HEP:Inderwick Road, Crouch End N8

Attendance:

School Members		
Headteachers		
Special (1)	Martin Doyle (Riverside)	
Nursery Schools (1)	(A)Sian McDermott	
Primary (7)	(A) Mary Gardiner (West Green)	(A)Julie D'Abreu (Devonshire Hill Nursery & Primary)
	(A)Stephen McNicholas (St John Vianney)	Paul Murphy (Lancasterian)
	Ian Scotchbrook (South Haringay)	(A)Linda Sarr (Risley Avenue)
	Will Wawn (Bounds Green) [Chair]	
Secondary (2)	Jo Davey (Fortismere)	Vacancy
Primary Academy (1)	(A)Simon Knowles (LDBS Academies Trust)	
Secondary Academies (3)	Michael McKenzie (Alexandra Park)	(A)Angela Wallace (Woodside High)
	Vacancy	
Alternative Provision (1)	Gerry Robinson (Executive Headteacher HLP)	
Governors		
Special (1)	Phil Di Leo (The Vale)	
Nursery School (1)	Melian Mansfield (Pembury)	
Primary Maintained (7)	John Keever (Seven Sisters)	(A)Dan Salem (Muswell Hill Primary)
	(A)Andrew Willett (Willow Primary)	(A) Alex MacAskill (West Green Primary)
	Helen Froggatt (St Aidan's Primary)	(A)Jenny Thomas (Lordship Lane)
	Vacancy	
Secondary Maintained (3)	Laurence Penn (Highgate Wood)	Vacancy
	Sylvia Dobie (Park View)	
Primary Academy (1)	Vacancy	
Secondary Academies (3)	Andrea Henry (Greig City Academy)	Vacancy
	Vacancy	
Alternative Provision (1)	Laura Butterfield (HLP) [Vice Chair]	
Non-School Members		
Non-Executive Councillor	Cllr Ibrahim Ali	
Trade Union Representative	(A)Paul Renny	
Professional Association Representative	(A)Ed Harlow	
Faith Schools	(A)Geraldine Gallagher	
14-19 Partnership	(A)Kurt Hintz	
Early Years Providers	Susan Tudor-Hart	

Observers	
None	
Cabinet Member for CYPS	
Cllr Zena Brabazon	
Also Attending	
Assistant Director, Schools & Learning	Jane Edwards
Assistant Director, Commissioning & Programmes	Caroline Brain (virtual)
Assistant Director, Early Help, Prevention & SEND	Jackie Difolco
Head of Schools HR	Chidi Okwesilieze
Head of Schools Finance	Neil Sinclair
Senior Finance Manager - Schools	Patricia Harvey
Senior Manager at Mazars	Vanessa Bateman
Principal advisor for Early Years	Nick Hewlett
Alternative Provision & SAFE Taskforce Commissioning Lead	Ginny Thorne
Chief Executive HEP	James Page
Lead for Governor Services (HEP)	Anne Etchells
Clerk (HEP)	Corinne David

(A) Absent

1. CHAIR'S WELCOME

1.1 The Chair welcomed everyone to the meeting.

2. APOLOGIES, SUBSTITUTE MEMBERS AND OBSERVERS

2.1 The Clerk confirmed that apologies for absence had been received from:

- Kurt Hintz (14-19 partnership)
- Julie D'Abreu (DHNPS Headteacher)
- Mary Gardiner (West Green Headteacher)
- Stephen McNicholas (St John Vianney Headteacher)
- Sian McDermott (Nursery school Headteacher)
- Linda Sarr (Risley Avenue Headteacher)
- Dan Salem (Muswell Hill Primary Governor)
- Andrew Willett (Williow Primary Governor)
- Ann Graham (LBH Director of Education)

2.2 The Clerk confirmed that there were one substitution Bola Soneye-Thomas (Rokesly Junior School Headteacher) for Mary Gardiner (West Green Headteacher).

3. DECLARATIONS OF INTEREST

3.1 The following declarations of interest in regards to the agenda were made:

- Item 5: Will Wawn (Bounds Green Headteacher)
- Item 9: Gerry Robinson (Executive Headteacher HLP), Laura Butterfield (Governor HLP), John Keever (Governor Seven Sisters) and Melian Mansfield (Governor Seven Sisters). [Seven Sisters School is the current location of the primary nurture hub]

4. MINUTES OF THE MEETING OF 9 FEBRUARY 2023 AND 8 MARCH 2023 taken as item 7

4.1 The minutes of the School's Forum meeting held on 9 February 2023 were **AGREED** and **RATIFIED** as a correct record, subject to the following point of accuracy:

- The correct spelling of Jane Edwards name.
- The correct surname for Helen Froggatt.
- The correct spelling of Brian Smith.
- Item 12.10 PVU should read PVI.

4.2 Matters arising

4.2.1 Item 4.2.2 Vacancies on the School's Forum membership

a) All members to continue recruitment through all avenues to appoint to vacant positions.

b) Will Wawn to follow up with Secondary Academies to try and recruit to vacancies.

c) For each block that had vacancies, elections to take place to select members to the Forum.

d) HEP to continue to email all Governors regarding Governor vacancies on Schools Forum. Governor Forum members to make request for members at relevant Chairs and Governor meetings.

4.2.2 Item 4.2.2 Impact of the Safety Valve (SV) programme on Post 16 young people

Meeting between Kurt Hintz and Jackie Difolco had taken place. regular meetings have been scheduled to review this as part of the SV programme.

4.2.3 Item 4.2.3 FSM by Super output areas

Jane Edwards informed the Forum, that there was a clear plan promote and increase the take up of FSM, in regards to the Mayor of London's decision to fund FSM for all primary age children. The communication team have launched a campaign regarding the additional funding schools receive from pupils eligible for Pupil Premium. The LA is trying to centralise key information to allow for cross checking of information.

4.2.4 Item 4.2.4 Impact of LTNs on schools

Agenda item – see item 14.

4.2.5 Item 8 Dedicated Schools Block

Agenda item – see item 8.

4.2.6 EY deprivation funding

Meeting with Officers and School Forum members occurred before the extra ordinary meeting held on 8 March 2023.

4.2.7 AP paper for July SF meeting

Agenda item - see item 9.

4.3 The minutes of the School's Forum meeting held on 8 March 2023 were **AGREED** and **RATIFIED** as a correct record, subject to the following point of accuracy:

- The correct spelling of Jane Edwards name.
- Item 4.5 change the word application to calculation.
- Item 4.12 change the word draft to drafted.

4.4 Matters arising

4.4.1 Item 4.12a Communication with settings

There had been a range of communication by the LA with settings regarding the funding changes.

4.4.2 Item 4.12b Impact assessment for PVI within EY sector

Nick Hewlett informed the Forum that to undertake an impact assessment would require financial information from every setting in the borough; not all PVIs will provide that information. Noted that the LA were not aware of any settings that had closed yet; however, the impact of the new funding levels may not be felt until quarter 2. The Chair noted that there is ongoing dialogue with the LA continuing to monitor the

situation. Members discussed way to capture the current situation and impact within the EY sector: including a survey and qualitative feedback.

ACTION a) EY working party to continue with proactive communication with all PVI settings.

b) EY working party to explore the best options to obtain reliable information regarding the impact on the sector of the new funding levels.

c) Early years funding update to be an item on Schools Forum work plan.

- 4.4.3 Item 4.12c Early Years working group to hold a further meeting before the end of term to review how the receipt of the new funding formula and allocations have been received.

Further meetings have been held, with the minutes received at this meeting.

- 4.4.4 Item 4.12d The LA to be proactive and inform the Early Years Working group in any under/overspend as soon as it identified.

Item on going.

5 ELECTION OF THE CHAIR taken as item 4

- 5.1 Will Wawn invited Laura Butterfield to Chair the item. Will Wawn then invited Ann Etchells and Patricia Harvey to present the paper titled 'Schools Forum Membership'. Noted that the current Chair would be concluding their Headship at Bounds Green Schools at the end of the academic year. The current Chair of Schools Forum had been an asset for the efficient and effective operation of Schools Forum and had advised the Local Authority of his continued interest and support in the position; if no other member notifies the clerk of their wishes to be nominated as Chair.

- 5.2 The Local Authority made direct contact with the Department of Education (DfE) to confirm if the re-appointment would be acceptable in accordance with Schools Forum Regulations 2012. The DfE response reference CI-0197756 dated 25th April 2023, stated ..., this is permissible if members agree..., of the renewal of the existing Chair to be reappointed as Chair of Schools Forum for another term of office for 12 months.

- 5.3 Recommendation that Schools Forum approve; if there were no other interested parties, to the reinstatement of the current Chair for another term of office.

Will Wawn leaves the meeting to allow discussion on the proposal.

- 5.4 Members enquired if there was a precedent for any Schools Forums' having an independent Chair. Noted that this was a unique situation, however, as this was part of succession planning, the current work situation and confirmation from the DfE; then the option was available for members to make a determination on. Jane Edwards noted that she had been aware of another LA that had a non-school member as chair.

- 5.5 Members noted that for continuity with the Forum work stream and with the LA in order to allow for succession planning, the option to allow Will Wawn to continue as Chair for a further academic year was a sensible solution.

- 5.6 Laura Butterfield invited members to either nominate themselves or another member to be Chair for the next academic year. *No nominations were received.*

- 5.7 Laura Butterfield invited members to vote on the following proposal:

Approve the reappointment of existing Chair [Will Wawn] for another term of office with effect from the new school year.

All members voted in favour of re-electing Will Wawn for a further term of office as Chair of Haringey's Schools Forum.

Will Wawn was invited back into the meeting and took over as Chair.

6 ELECTION OF THE VICE-CHAIR taken as item 5

- 6.1 Will Wawn invited nominations for Vice Chair for the 2023/2024 academic year. Laura Butterfield was nominated by Will Wawn and seconded by Laurence Penn. No other nominations were received.

All members voted in favour of re-electing Laura Butterfield for a further term of office as Vice-Chair of Haringey's Schools Forum.

7 FORUM MEMBERSHIP AND TERMS OF REFERENCE taken as item 6.

- 7.1 Anne Etchells took the Forum through the paper titled 'Schools Forum Membership and Terms of Reference' and noted that the January 2023 census had been used to inform the number of places within each membership category as detailed within table 1, from the report.

- 7.2 Noted with Will Wawn becoming a non-school's member; the composition of the category would need to increase to 7 to accommodate this.

AGREED **Members approved the allocation of Schools Forum places based on the proportion of pupil places in schools at the January 2023 Census and the increase of the non-school members to 7.**

ACTION The Schools Forum membership required updating to reflect a composition of 7 non-school members [AE].

- 7.3 Noted that the Terms of Reference required updating to reflect that the nominating organisation for all governors was amended to Governor Services. Furthermore, it was noted that the chair wouldn't have a casting vote.

AGREED **members approved the Terms of Reference, with the amendments noted in 7.3**

- 7.4 The Forum discussed the membership and representation within the Special schools/education sector in regards to the Safety Valve Programme (SV) and increase in provision.

ACTION High Needs Working party to review the membership representation from within the special needs sector.

8 UPDATE FROM WORKING PARTIES

8.1 Early Years Working Party

Members noted receipt of the minutes from 14 June 2023 and the terms of reference. Melian Mansfield provided an overview of the meeting. Melian Mansfield sought further Headteacher representation on the working party.

ACTION Will Wawn to extend the invitation to join the EY Working Party all Haringey Headteachers.

8.2 High Needs Working Party.

Members noted receipt of the minutes from 21 June 2023. Martin Doyle provided an overview of the meeting. The group are reviewing the current terms of reference alongside other LA's that are also within the DfE SV programme; with a view of drafting a new Terms of Reference relevant to the current SEND landscape and scope.

- 8.3 Dedicated School Block Working Party.
No meeting have taken place since the last meeting.

9 AP COMMISSIONING AND HLP FUNDING

- 9.1 Caroline Brain took the forum through the Alternative Provision Commissioning and HLP funding Power Point and paper. The following was noted:
- The review of Alternative Provisions (AP) is one of 20 Projects contained within the SV Programme.
 - AP services were overspent by £628k for the financial year 2022 -23.
 - 138 children were currently accessing AP provision.
 - Exclusions remain low in Haringey (0.01%) in line with other inner London Boroughs.
 - The current expenditure is outstripping the cost base for APs in Haringey.
 - HLP deliver a broad umbrella of services as part of their service offer. HLP was contracted to support 130 places for AP.
 - HLP is registered to have 30 pupils with EHCP's; currently there are 39 pupils with EHCPs with 15 awaiting assessments: not including dual roll pupils.
 - A overview of Tuition in the Community, Simmons House, HLP Commissioned Placements & vacancies and other AP support was provided.
 - The Nurture Hub at Seven Sisters Primary School was established as a pilot in February 2021.
 - Factoring in pupil numbers, the cost per pupil shows that on budget lines that Haringey has the 4th Highest AP costs.
- 9.2 The AP review provided 3 recommendations. These were noted as:
- 1) To undertake an "in year" financial review of spend profiles to compartmentalise AP spend to understand what core delivery is and what is additional service delivery
 - 2) To implement new Service Level Agreement with HLP.
 - 3) To develop a new SEND & AP Sufficiency Strategy for the next three years 2023 -2026
- 9.3 A new Service Level Agreement is in the process of being agreed with HLP, focusing on core services which includes:
- Placements/Outreach
 - Tuition in the Community
 - Simmons House
- 9.4 The number of commissioned services will be reviewed on an annual basis and may be reduced or increased dependant on need. When a child is placed with HLP, the referring school will transfer all the income received for the pupil [AWPU/high needs /PP] to HLP, which will be overseen by the LA; with the exception of time limited Turnaround, Respite placements for which the service will invoice the schools directly. The Nurture Hub at Seven Sisters will continue until September 2024 when it is anticipated the new Primary Resource Provisions will be operational. The contract with Haringey Sixth Form will end in August 2023. Discussions are taking place to identify requirements to inform future pathways and decisions relating to this cohort.
- 9.5 Members noted that HLP was established to support, motivate and inspire the most vulnerable children within the borough to be as successful as possible in the future. Members further noted that previous concerns regarding a lack of a formal budget and oversight & scrutiny had been raised on numerous occasions with previous council officers; with no response. Noted that there had not been a previous SLA or budget from the Octagon [PRU]. The Forum debated the minutiae that HLP was never provided with a defined budget or SLA; thus, the management committee had not overspent. The LA stated that the AP budget within the High needs and care budget was over spent. Noted that the LA had received significant challenge from the DfE, regarding the AP overspend.

- 9.6 Members noted that the current exclusions levels in Haringey were low due to the work of schools recognising the social and emotional impact of Covid on pupils, thus trying all available avenues to provide additional support and also due to the intensive and high-quality work undertaken by HLP. Noted that the autumn term exclusion figures would be lower than spring and summer terms. Members urged the LA to review exclusion trends over a year period.
- 9.7 Members noted that the HLP Management Committee had received and reviewed the new SLA. Officers stated that the HLP SLA was clear that commissioned places (58) were fully funded throughout the year, to allow for flexibility and outreach work; funding Benchmarking against other AP offers had taken place. The core budget hadn't been reduced. Noted that pupils had been placed within HLP and would receive their educational entitlement from HLP; a funding envelop had been identified to provide for those pupils.
- 9.8 Members emphasised the importance of AP provision being pupil outcome led; where HLP had evidence of a high success rates for the pupils the service worked with. Members highlighted the potential impact funding cuts would have on the boroughs most vulnerable children; where HLP would have to cut core services to pay back the £628k, over a three-year period. Noted that HLP will have to make staff redundancies and other cuts. Secondary Headteachers informed the Forum that HLP was a key service used by all secondary schools and sought reassurances that the quality provision would not be affected by the requirement to pay back the £628k. Member requested a risk assessment was undertaken to allow for a wider understanding of how the current offer would be impacted, changed or cut.
- ACTION** A risk assessment is undertaken to allow for a wider understanding of how the current HLP offer would be impacted, changed or cut.
- 9.9 Members discussed the current imbalance of primary and secondary places. Officers noted that within the SV programme there was a work stream to develop 118 primary places in primary resource provisions located in different areas across Haringey.
- 9.10 Members urged officers to review the potential cost benefits of funding and commissioning places and outreach services at HLP against the requirement to commission out borough provision.
- 9.11 Jane Edwards reminded members that the complete body of work for AP sits within the SV programme. The SV funding would be at risk if the High Needs Block overspend isn't reduced within 5-year programme. There were no additional funding streams to support AP.
- 9.12 The Forum discussed the options being developed for ESOL classes. Noted that there had been discussions at IYFAP regarding the increasing numbers of, and what the best provision for, Year 11 that were new to Haringey with no English was. The LA was working in collaboration with partners reviewing all options.
- 9.13 Noted that the Model for Change Board would resume meetings in the new academic year with Jane Edwards as Chair.
- ACTION** A further report on AP to be brought back to the October meeting.
- 9.14 See appendix A for pre-submitted questions and answers.

10 SAFETY VALVE PROGRAMME UPDATE

- 10.1 Jackie Difolco took the Forum through the SV power point and disapplication request for inflationary top ups for Special Schools paper. In March 2023 Haringey's SV Programme's had formally been approved by the DfE. The programme had a portfolio of 18 projects which would reduce costs by £47.9m over five years. Haringey's SV Programme is forecast to achieve a balanced budget in 2027-2028. The funding is subject to full compliance of Haringey eliminating the cumulative deficit no later than 2027-28. The powerpoint provided an update on the 18 projects.
- 10.2 As part of the SV agreement Haringey Council agreed a freeze in Special School top-ups for the duration of the programme and undertake a systematic review of all HNB top-up funding.
- 10.3 The Forum discussed the conditions on continued funding for the programme by the DfE. Noted that there are terms and conditions attached to the funding. Noted that if the LA continued projected expenditure with no changes (based on 10% growth in demand and complexity of need), projections indicated a £78 million overspent by 27/28. Noted that the position was unsustainable. There was acknowledgment that the LA couldn't do nothing and allow the deficit to grow further.
- 10.4 Noted that there are 18 projects within the programme; monthly updates are provided on the dedicated web page:
www.haringey.gov.uk/children-and-families/local-offer/about-local-offer/local-offer-news/haringey-safety-valve-programme
- 10.5 The Chair proposed that Schools Forum vote on the recommendation that there was a disapplication of 3.4% inflationary increase to Haringey Special Schools on top ups. The decision would be for 1 academic year.

Schools Forum UNANIMOUSLY AGREED the application of a disapplication request to the Department of Education to freeze Special School top-up funding; creating a £420,000 saving within the High Needs Block (HNB). The decision would be for 1 academic year.

11 DEDICATED SCHOOLS BLOCK / DSG OUTTURN 2022/23

- 11.1 Patricia Harvey took the Forum through the Dedicated Schools Grant (DSG) 2022/23 Outturn and Finance Update paper. The following was noted:
- Schools Block: the total £135.05m of the schools' block was passported to schools using the Authority Proforma Tool (APT) and local variations agreed by the Schools Forum.
 - Central Schools Services Block: the total £2.78m of the Central Schools Services block is retained by the council as a contribution towards the council's statutory duties.
 - High Needs Block: The budget allocation was £50.57m with an in-year overspend of £2.22m. The LA received £11.96m from the DfE as acceptance of the SV programme; resulting in a closing deficit of £11.87m.
 - Early Years Block: Indicative budget was £20.15m. The previous years Early Years reserve of £1.23m was used to offset the overpayment of the 3- and 4-year-olds. The final out turn was £32k surplus.
 - Cumulative DSG: The DSG closing position was £11.55m in deficit.
- 11.2 The council will continue to supported schools in financial difficulty with dedicated central finance support, providing cashflow advances and assisting with redundancy costs of restructures relating to permanent staff savings via the Restructure and Scrutiny Panel for 2023/24. Noted that there were 25 schools in deficit at the close of March 2023.

11.3 The Forum noted and ratified the following:

- DSG outturn position for 2022/23
- LMS Reserve balances for Schools 2022/23
- 2023/24 DSG allocations
- The Safety Valve Programme

12 UPDATE ON EWO REFORM AND ACCOUNT OF £122K EXPENDITURE CENTRAL SCHOOL SERVICES BLOCK UPDATE

12.1 Jane Edwards took the forum through the briefing paper on updates on the EWO reform progress. Noted that a full report will be received at October 2023 meeting. Further noted that from September new statutory guidance takes effect, which increased responsibility, but with no additional funding. The EWO team will receive further training in July. An overview of actions taken since January and actions that will be taking place from September were provided. Noted that the service will be recruiting to the principle EWO position. It was anticipated that the successful candidate will be in post by November 2023.

ACTION EWO paper to be received at the October Schools Forum meeting.

13 OUTCOME OF INTERNAL AUDIT PROGRAMME 2022-23

13.1 Vanessa Bateman took the forum through the Annual Report on Schools and provided an overview of the 2022/23 Schools' Audit Work; the following was noted:

- Nine out of 13 schools completed received "Adequate" or above assurance rating;
- Two schools received the top rating of Substantial Assurance;
- No schools received a "nil" rating;
- Three schools received "Limited" Assurance; and •
- Three schools demonstrated a reduction in assurance from the last audit, these schools will be followed up early in 2023/24 to ensure control environment has strengthened.

13.2 The common themes arising from the audit work were:

- Governors not providing evidence of their DBS certificate, particularly where the previous certificate requires an update;
- Contracts have been rolled over for several years, and spend on them exceeds the thresholds for going out to tender;
- Evidence not retained to clearly show that reconciliations are prepared by one officer, and then reviewed by a second independent officer.

14 UPDATE ON LTNS

14.1 An update on the impact of LTNs to be received at the next meeting.

15 MEETING DATES FOR 2023-2024

Members **AGREED** the meeting dates as follows:

- Thursday 12 October 2023 at 4pm [face to face]
- Thursday 7 December 2023 at 4pm
- Thursday 11 January 2024 at 4pm
- Thursday 8 February 2024 at 4pm
- Thursday 4 July 2024 at 4pm

15.1 Members noted that the 2023/24 work plan would be circulate with the minutes from the meeting.

16 ANY OTHER URGENT BUSINESS

16.1 No AOB was received.

The meeting closed at 6:45pm

SUMMARY OF AGREED ACTIONS TO BE CARRIED OUT FOR 12 OCTOBER 2023 MEETING

ITEM	ACTION	FOLLOW UP
4.2.1	<p><u>Vacancies on the School's Forum membership</u></p> <p>a) All members to continue recruitment through all avenues to appoint to vacant positions.</p> <p>b) Will Wawn to follow up with Secondary Academies to try and recruit to vacancies.</p> <p>c) For each block that had vacancies, elections to take place to select members to the Forum.</p> <p>d) HEP to continue to email all Governors regarding Governor vacancies on Schools Forum. Governor Forum members to make request for members at relevant Chairs and Governor meetings.</p>	<p>All</p> <p>WW</p> <p>All</p> <p>HEP</p>
4.2.2	<p><u>Impact of the Safety Valve (SV) programme on Post 16 young people</u></p> <p>Update on KH & JD meeting to be provided at the next SF meeting.</p>	KH & JD
4.4.2	<p><u>Impact assessment for PVI within EY sector</u></p> <p>a) EY working party to continue with proactive communication with all PVI settings.</p> <p>b) EY working party to explore the best options to obtain reliable information regarding the impact on the sector of the new funding levels.</p> <p>c) Early years funding update to be an item on Schools Forum work plan.</p>	<p>EY working party</p> <p>CD</p>
7.2	<p><u>Forum Membership and Terms of Reference</u></p> <p>The Schools Forum membership required updating to reflect a composition of 7 non-school members.</p>	AE
7.4	<p><u>Forum Membership and Terms of Reference</u></p> <p>High Needs Working party to review the membership representation from within the special needs sector.</p>	HNB
8.1	<p><u>Early Years Working Party</u></p> <p>Will Wawn to extend the invitation to join the EY Working Party all Haringey Headteachers.</p>	WW
9.8	<p><u>AP Commissioning</u></p> <p>Undertake a risk assessment to allow for a wider understanding of how the current HLP offer would be impacted, changed or cut.</p>	CB >
9.13	<p><u>AP Commissioning</u></p> <p>A further report on AP to be brought back to the October meeting.</p>	CB & GT
12.1	<p><u>EWO reform</u></p> <p>EWO paper to be received at the October Schools Forum meeting.</p>	JE

Item 9: AP schools forum report and AP gap analysis.

The 'narrative' presented in the papers on AP seems totally at odds with discussions about AP, exclusions the success in this area that we had in the last couple of years.

1.Scrutiny/oversight: In terms of strategic oversight, the Model for Change Strategic Delivery Board has not met since February 2023. How have these proposals for changes in AP provision been discussed and agreed with no external oversight? I sit on the M4C board and this is the first I've heard of any of this. Given that AP supports many of our most vulnerable children, and we know that the picture nationally has been one of increasing need, the lack of scrutiny and oversight for plans with long term implications raises significant concerns.

In late 2018, a review of alternative provision commenced and sought to identify how Haringey Council, in collaboration with local primary and secondary schools, could improve the offer of Alternative Provision and develop greater coherence, both structurally and operationally, to meet the diverse needs of pupils at every stage of their statutory education.

Over several months, the review looked at opportunities to build upon existing good practice while addressing wider issues in the legislative, funding and local contexts.

Consequently, the review established that a complex and far-reaching programme of change was needed to reduce the number of pupils at risk of being excluded from school and improve the scope for children and young people to remain engaged in a high-quality education offer.

As is presented in The Model for Change (paragraph 7.3.2), this new delivery model will:

- Introduce the concept of a fixed term intervention and reintegration place for Key Stage 3 pupils, (where it is safe and appropriate to do so)
- Introduce a strengthened outreach and support for re-integration role, which will be part of the core function of the PRU and designed to support the direct activities of mainstream schools.
- Seek to scale down The PRU over time to deliver a smaller number of places, in the context of a wider framework of whole system support and reintegration.
- Establish a long-term goal / target to reduce provision to 25-30 education places achievable by September 2023.
- Enable current funding to be re-directed towards intervention support and outreach into mainstream schools.

Given the above, our current plan in no way departs from the original aim of the MfC, and indeed for 2023/24 the number of places has remained higher than the level recommended in the MfC.

In respect of oversight and scrutiny, officers from the LA have worked closely with stakeholders, and attended all HLP management committees since Autumn 2022, to understand the service offer and work with HLP to ensure a balanced budget and to identify areas for savings.

The new AD for Schools & Learning is now in post and has organised MfC at the beginning of the new term.

2. Exclusions: There has been a significant reduction in exclusions in Haringey (in large part thanks to HLP) which we have very much been celebrating in Haringey. However, this achievement seems to be downplayed in these documents. If we reduce financial support

for HLP, which is in reality what these papers seem to suggest, surely we risk exclusions rising again? This is against a backdrop of well-documented increases in need nationally. Additionally, in order for HLP to mitigate a £600k deficit and return to a position of in year surplus, what are the implications for the offer and support for the children at HLP?

The reduction in official permanent exclusions is testament to the work of numerous teams in the LA including HLP, schools themselves and the weekly HAPI panel administered by the LA.

In accordance with the Timpson Review the reduction in official exclusions needs to be matched by a reduction in managed moves to Alternative Provision.

3. EHCP funding: There are a substantial number of children with EHCPs at HLP (39) and a sizeable group being assessed/waiting for EHCPs (15). Given the budgetary significance of EHCP funding and the transient nature of the HLP cohort (moving back to the original schools), is the EHCP funding actually following each child?

The LA works with schools to recover EHCP funding that is assessed when a child moves settings.

All AP "top up" rates already incorporate the full cost of the placement, and any funding should flow back to the LA centrally as it would for any special or AP setting, then follow the child back to their mainstream school accordingly.

4. Benchmarking data (powerpoint report) - What year is this data from and what point in the year is taken? Given when AP opened and then the impact of the pandemic, being sure when this 'snapshot' was taken, makes a material difference to how it's interpreted. Also, we know that uptake of AP builds across the academic year. Is utilisation measured at a sensible point in the year e.g. Summer term rather than Autumn term?

The data was taken from HLP management committee reports over a period of 18 months from November 2021 up until the most recent report in May 2023 and therefore provides a rolling view and not a snapshot of a single point in time. The initial AP Needs & Gap analysis was presented in Feb 2023. We have added additional data taking the report to May 2023 to reflect the recent increase in placement requests at HLP which we will continually monitor and review.

Data was also taken from the school's financial bench-marking site and also the relevant school census.

5. Short term vs. Long term strategy: If we don't invest in AP, there will be significant long term implications that will take years to address. It felt like we were making a lot of positive progress with AP and these reports suggest a return to 'old Haringey' and they raise significant safeguarding questions about the support and planning we are putting in place for a complex and highly vulnerable group of children.

The local authority continues to invest in AP, with outreach remaining free to schools and respite being subsidised. Indeed, the top up funding is provided to HLP on a stable annual basis to ensure budgets are set at a level above average compared to our statistical neighbours.

The accommodation and premises HLP operate from are limited to a certain capacity, specifically:

- 12 at Simmons House
- 58 at Commerce House
- 8 at the Library
- Plus, additional capacity at Philip House for post 16

Place and top up funding needs to reflect this accordingly as the LA has a responsibility to all stakeholders to ensure that services provide value for money and are of a high quality. This is in line with the LA's requirement that all commissioned services be funded proportionately, be evidence based, needs led, based on objective data and remain within budget.

Commissioning Officers are currently in negotiations with additional AP provision in Haringey, to increase the Haringey AP Local Offer to ensure that schools have access to a wide range of services to support children & young people.

Item 11 DSG outturn:

Given the significant increase in schools in deficit over the last year (nearly doubled from 13 to 25) and the decrease in the total school surplus for those schools still in surplus, what conversations is Haringey having with the DfE about the long-term implications if funding doesn't change?

Ongoing discussions are being held with DfE regarding funding allocations at a local and national level.

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Haringey Schools' Forum

Part 1 - Constitutional and Procedural Matters

1. Background

1.1 The role of the Schools' Forum is a statutory consultative body in respect of matters relating to the Dedicated Schools Budget (DSB) of an authority. The Schools' Forum advises Haringey Council on proposed changes to the formulae they use for determination of schools' budget shares. The Local Authority consults the Schools' Forum on matters concerning the funding of schools and on financial matters relating to the Schools Budget.

2. Membership and proceedings of the Forum

2.1. The Haringey Schools' Forum consists of 39 members made up of 24 maintained school members, 8 academy members and 7 non-schools' members.

2.2. Schools Members are elected to the Forum by the members of the relevant group or Sub-group. Further clarification is set out in "The Schools' Forum (England) Regulations 2012. The groups are: -

- a) Representatives of nursery schools;
- b) Representatives of secondary schools;
- c) Representatives of special schools;
- d) Representatives of the Haringey Learning Partnership

2.3 Academy members must be elected to the schools Forum by the governing bodies of the Academies in the Authority's area. If there is only one Academy the governing body of the Academy must select the person who will represent them on the Forum.

2.4 Non School Members must be appointed to the Forum and include:

- a) One or more persons to represent the local authority 14-19 partnership
- b) One or more persons to represent early years providers

2.5 In addition, the Local Authority may appoint additional non – schools' members to represent the interests of other bodies

2.6 The Executive Member or relevant officer of the Council may not be a member of the Forum as a non-school member.

2.7 The following persons may speak at meetings of the Forum, even though they are not members of the Forum: -

- (a) the director of children's services at the authority or their representative;
- (b) the chief finance officer at the authority or their representative;

(c) any elected member of the authority who has primary responsibility for children’s services or education in the authority;

(d) any elected member of the authority who has primary responsibility for the resources of the authority;

(e) any person who is invited by the forum to attend in order to provide financial or technical advice to the forum;

(f) an observer appointed by the Secretary of State; and

(g) any person presenting a paper or other item to the forum that is on the meeting’s agenda, but that person’s right to speak shall be limited to matters related to the item that the person is presenting.

Membership

There will be full members of the Forum, representing the following:

No of places	Representing	Nominating organisation
School members - maintained		
1	Nursery school staff	Haringey Primary, Early Years and Special Heads Association
1	Nursery school governor	Governor Services
7	Primary school staff	Haringey Primary, Early Years and Special Heads Association
7	Primary school governor	Governor Services
2	Secondary school staff	Haringey Secondary Heads Association
2	Secondary school governor	Governor Services
1	Special school staff	Haringey Primary, Early Years and Special Heads Association
1	Special school governor	Governor Services
1	Alternative provision staff	Management Committee
1	Alternative provision Management committee member	Management Committee
24	Sub-total School Members	
Non-school members		
1	Haringey Councillor	Haringey Council Cabinet
1	Children’s Service Consultative Committee (Trade Union)	Children’s Service Consultative Committee
1	Teachers’ Professional Associations	Haringey Teachers’ Panel
1	Faith Sector	The Local Authority
1	14-19 Partnership	Haringey 14-19 Partnership Board
1	Early Years Provider	The Local Authority
1	Independent Chair	Schools Forum
7	Subtotal non-school members	
Academy members		
1	Academy school members - Primary	Academies in Haringey
3	Academy school members - Secondary	Academies in Haringey
1	Academy governor members - Primary	Governor Services
3	Academy governor members - Secondary	Governor Services

No of places	Representing	Nominating organisation
8	Subtotal academy school members	
39	Total membership	

Notes:

- School Staff Members must be drawn from schools' senior management teams.
- This Councillor may not be an Executive Member of the Council.
- Early Years Providers are as defined in the School Forum Regulations.
- School Members and Academy Members together must comprise at least 2/3rds of Forum membership

2.8 Notwithstanding any elections to the Forum due to the filling of vacancies, the Forum will be re-elected on a triennial basis. If, however a member of the Forum has been elected to the Forum within the preceding 6-month period, they will remain as a member of the new Forum without the need for formal re-election, unless they are replaced by a decision of the nominating organization. An existing Forum will only be dissolved once the process for re-election has successfully concluded.

2.9 The Clerk will initiate a re-election process by notifying a Forum meeting, no less than 4 months before the Forum's term of office expires, that the re-election process is to take place, and by writing to the nominating organizations subsequently inviting nominations for appointment to the Forum, including a return deadline no later than 3 months from the date of the Forum meeting when the re-election process was notified.

2.10 A successful process will be deemed to have taken place provided that valid nominations are received by the clerk covering at least 4/5 ths of the total membership.

2.11 A newly elected Forum will take office at the start of the meeting following the notification by the Clerk to the nominating organizations that a successful appointment process has taken place. In the event that a successful re-election process has not taken place within 6 months of the notification referred to in 2.3 above, the Clerk will convene an extraordinary meeting of the Forum to consider only the matter of Forum re-election.

2.12 At any meeting convened under paragraph 2.5 above the actions available for decision will be limited to:

- (i) Agreeing an extension to the term of office of the existing Forum to allow a successful re-election to conclude but in any event limited to a period of 2 months without a further extraordinary meeting being held; or
- (ii) Decisions which vary the membership of the Forum, subject to the relevant regulations, which will permit or facilitate the successful conclusion of the Forum re-election.

2.13 Each nominating organization set out in the Table above will be responsible for determining the method by which they elect and/or nominate their representatives, substitutes and for the filling of any vacancies that may arise. The Local Authority can offer guidance to assist with this process.

2.14 Substitute members are acceptable and have the same speaking and voting rights as the member for whom they are substituting. Substitutes can only be made by the nominating organization, and not by the Forum Member, and must qualify for the membership category of the person they are substituting for. Substitute nominations, including standing substitutes, can be

made at any time; however, the Clerk must be notified by the nominating organization of substitutions with at least 3 working days' notice before any meeting, in order that attendance and voting rights are given.

2.15 Each nominating organization must notify the Clerk in writing of the method by which they have chosen to elect their representatives and of any subsequent changes to this process. Any differing approaches to fill, for example, a single vacancy, must be separately identified. The authority will consider whether the process notified constitutes a 'fair process' in the spirit of the work of the Forum and will notify any organization if it disagrees with the process proposed setting out those changes that it considers necessary.

2.16 The Clerk will make a report to the Forum where they believe that a nominating organization has failed to follow its election process or submit a process. Only those nominated through fair processes will be considered by the authority for admission as members to the Forum.

2.17 Members of the Forum will cease to become members if they no longer occupy the office which they were nominated to represent. It is the nominating organization's responsibility to ensure that their nominated members remain eligible and to notify the Clerk of any member who ceases to become eligible.

2.18 Within 1 month of the triennial reconstitution of the Forum, the Authority will inform the governing bodies of all schools maintained by them and of any academies in their area of the full membership of the Forum.

2.19 Within 1 month of the appointment of any Non-schools Member the Authority will inform the governing bodies of all schools maintained by them and of any Academies within their area, of the name of the member and the name of the body that member represents.

2.20 Members of the Forum are responsible for notifying their apologies and reasons for absence to the Clerk, under normal circumstances, no later than 3 working days before any Forum meeting. Members of the Forum who do not attend, or whose apologies have not been accepted by the Forum, on three consecutive occasions will cease to hold office within the Forum. The relevant nominating organization will be asked to hold elections/nominate a member to fill the resulting vacancy/ vacancies in accordance with their method of nomination.

3 Election of a Chair/ Vice Chair

3.1.1 The Clerk will invite nominations for the election of a Chair/ Vice Chair of the Schools' Forum. The Chair and Vice Chair must be a voting member. Elected members or officers of the authority cannot be elected as the Chair/ Vice Chair. All nominations must be proposed and seconded by a voting member of the Forum.

3.1.2 The Forum will agree the term of office for the Chair/ Vice Chair and the number of Vice Chairs that it wishes to appoint.

3.1.3 Elections for the Chair/ Vice Chair will be carried out by way of either a show of hands, or in the event of two or more nominations a secret vote. All voting members will have a vote, including those nominated for either position(s). All those nominated will be given the opportunity to speak briefly in support of their nomination.

3.1.4 The Chair/ Vice Chair will be elected at a quorate meeting of the Forum. Where a substantive Chair has not been elected the Forum will elect, from its qualifying membership, a Chair to preside over that meeting of the Forum. A Chair elected for a single meeting will hold the role of Chair until

the start of the next meeting. A Chair elected for a single meeting may be appointed through a seconded proposal followed by a majority show of hands in favour of the proposed candidate.

3.1.5 All members of the Forum have a single vote in electing the Chair/ Vice Chair. The Chair/ Vice Chair will be elected on a simple majority. In the event of a tie between two members in the election of the Chair, the Clerk will determine the outcome by the toss of a coin. In the event of more than two nominations for Chair/ Vice Chair achieving equal numbers of votes the Clerk will draw the successful candidates name from a 'hat' containing the names of all tied candidates.

4 Rights and Roles of Schools' Forum Attendees

School Members, Non School Members and Academy Members

4.1.1 All substantive members of the Forum - School Members, Non School Members and Academy Members, have full speaking rights. It is the responsibility of individual members to arrange through their nominating organization, for substitute members to attend in their place if they are unable to attend a meeting of the Schools' Forum. Substitute members have the same rights as substantive members.

Official Observers

4.1.2 Certain members of the Forum are formally classified as observers and these are defined in the table above. Observers have the right to speak but have no voting rights. The Cabinet Member for Children and Young People has observer status providing a link between the Forum and the decision-making executive of the Council.

Officers

4.1.3 Officers will generally attend the Forum to present reports and give advice to Forum members. All relevant Officers and elected Members of Haringey Council may attend and speak at meetings of the Forum but have no voting rights. In the context of Forum business, the term 'Officers' applies to the Director of Children's Services, and the Director of Corporate Resources or any officer employed or engaged to work under the management of those Directors other than one who directly provides education to children or who manages such a person or who is a school improvement partner.

Members of the Public

4.1.4 Meetings of the Forum are open to the public, although provision is made for certain matters to be held in private discussion. Members of the public wishing to attend a forum meeting must email the Clerk at least 24 hours in advance of the meeting date. During meetings members of the public are required to state any declarations of interest at the beginning of the meeting. Members of the public do not have the rights to either speak or vote on Forum matters.

5 Quorum

5.1.1 Any meeting of the Forum will be deemed quorate provided that two fifths of the total membership (excluding vacancies) of the Forum are present at a properly constituted meeting.

6 Administration and Support to the Forum

The Clerk

6.1.1 The Local Authority will appoint a Clerk to assist with the efficient operation of the Forum. The Clerk will work to an agreed Job Description which will include, amongst other things, reference to their responsibility in respect of the following matters:

- Administration of the process for electing members to the Forum, using their best endeavours to ensure that vacancies are minimized.
- Recording and maintaining records of the election processes of nominating organizations.
- Attendance at each meeting of the Forum.
- Maintaining membership lists and records of attendance.
- Receiving and reporting apologies.
- Manage the process for Electing a Chair/ Vice Chair.
- Advice on relevant procedural matters governing the operation of Forum and its business.
- The production and agreement of agenda, minutes and reports of a procedural nature.
- Making available on publicly accessible website(s) the membership, agenda, and minutes of the Forum.
- Make arrangements for the training and induction of Forum members

Local Authority Officers

6.1.2 The Director of Children's Services (The Director) will make available officers to produce and present written reports and provide advice to the Forum on all matters which fall within the scope of the Forum's powers and responsibilities and/ or any other relevant matters that the Forum may request from time to time.

6.1.3 Officers may also provide purely administrative support to assist the Clerk in the discharge of their duties where it is efficient to do so.

6.1.4 If the Director considers that a request for information from the Forum falls outside the remit of the Forum or is unreasonable, they will notify the Clerk and the Chair of the Forum of their decision and the reasons for reaching it.

7 Conduct of Forum Business

General

7.1.1 The Forum will meet in public at least four times a year.

Forum Papers

7.1.2 The Forum may only consider items that have been properly notified. All members will be sent a Notice of Meeting giving at least seven days' notice of a meeting. An agenda and associated reports will also be provided in advance of the meeting.

7.1.3 Such papers will be deemed to have been properly notified provided that they have been sent to either the email address notified by a member of the Forum or a relevant communication address. Good practice suggests that seven days' notice of Forum papers will be given although the Forum may be asked to consider any matter where no less than three days' notice has been given.

7.1.4 Dates and locations of forthcoming meetings shall be publicly available through the London Borough of Haringey's website.

7.1.5 Minutes of meetings will be placed on the London Borough of Haringey's website, and all schools and associated groups shall be notified when new minutes are available.

Declaration of Interests

8.1.4 Members of the Forum and observers including members of the public are required to declare an interest in and withdraw from the meeting for any relevant matter under consideration in which they have a direct pecuniary interest. Each Agenda will remind members, observers and members of the public of their obligation to declare interests on items proposed on it.

8.1.5 Matters are only deemed to be relevant where a decision would result in a member of the Forum or a member of their immediate family, benefiting other than indirectly through the role in which they are nominated to the Forum.

8.1.6 Such matters would therefore apply to consideration of contracts where a member or their immediate family had interests in any of the contractors being considered.

8.1.7 There is not deemed to be a declarable interest where the Forum considers the allocation of resources between institutions in which members are employed, even if their institute is the only one to benefit, although any member may voluntarily declare their interest in an item.

8.1.8 If a member has any doubt about whether an interest needs to be declared they should, as soon as any potential conflict becomes apparent, seek advice from the Clerk.

Private Matters

9.1.9 The agenda may include provision for items to be held in private. The Director of Children's Services will decide, in consultation with the Chair, which items are to be held in private. Matters considered in private should be restricted to those of a sensitive nature relating to individuals or where commercially sensitive information is being or likely to be heard.

9.1.10 When considering items in private, all individuals who are not Forum members or elected members or relevant officers of the authority will be excluded. The minutes of privately held matters will be restricted to those having rights of attendance regardless of whether they were actually in attendance.

Protocols for Debate during Meetings

10.1.11 All members of the Forum who wish to speak on any matter will do so through the Chair. The Chair will be responsible for the orderly conduct of meetings and ensuring the correct balance between the airing of views and discussion on items is made against the need to consider and make resolutions in a timely way.

Urgent Items

10.1.12 Each Agenda will allow for Any Other Urgent business to be raised and considered although it is at the discretion of the Chair whether the Forum can be asked to make a decision on any such item if less than 3 days' notice has been given of the relevant facts to all Forum members.

10.1.13 Only the Chair may determine how to consider any urgent and important matter where no meeting of the Forum is scheduled to take place prior to the deadline for decision. Under such circumstances the Chair is empowered either to convene a special meeting of the Forum to consider the matter or agree that the Forum can be consulted by post or email.

10.1.14 The Chair cannot take a decision on behalf of the Forum, no matter how urgent the matter in question. However, the Chair will be asked to express an opinion on a matter on which Forum members are to be consulted in the absence of a meeting and this view will be included in the

relevant paperwork circulated to Forum members and seeking their agreement or views on a course of action. The Chair will determine whether and if so at what level a minimum level of response from members is necessary to have reached a decision or recommendation.

Voting

10.1.15 All members having voting rights are entitled to a single vote with decisions being carried upon a simple majority. The Forum will be informed of the outcome of any matter upon which their views, or a decision, has been sought.

10.1.16 Non School Members other than those who represent Early Years providers must not vote on matters relating to the funding formulae to be used to determine the amounts to be allocated to schools in accordance with the regulations.

10.1.17 Voting on items which are the subject to de-regulation, which are specified in the financial regulations is restricted to the relevant maintained school members of the Forum.

Decisions

10.1.18 Any decisions taken by the Forum will be made available on publicly available website(s) by the Clerk.

10.1.19 In some cases, the Forum will resolve to advise the Council on matters which are for the Council's Executive to decide. In such cases the minutes will record both the advice given to the Authority and the decision taken subsequently by the Council's Executive.

Working Parties

10.1.20 The Forum may agree to constitute working parties to consider in more detail specific issue(s) relevant to the work of the Forum.

10.1.21 Working parties may consist of Forum members, officers of the Council and other people with relevant experience. Each working party should elect from its members a Chair who must not be an officer of the authority. The working party should, from within its membership, maintain formal records of its deliberations in the form of agenda's, minutes, action points etc. as appropriate.

10.1.22 Any working party constituted by the School Forum must provide a brief report to each meeting of the Forum setting out the number of times that the group has met since the last report together with a summary of the stage the work has reached.

Budgets and Expenses

10.1.23 The Forum will be consulted annually on the level of the budget that it believes it is necessary to support its activities. The budget forms part of the Dedicated Schools Budget (DSB) and can, for example, be used both to pay the legitimate expenses of Forum members in accordance with the Council's expenses policy and also to engage external advice, support and assistance to assist in the discharge of its duties. The Authority will accordingly notify the Forum of the budget it has made available.

10.1.24 Any purchases made from the School Forum budget will be undertaken on behalf of the Forum by an officer of the Council and must comply with any relevant Standing Orders, Financial Regulations and Procurement Codes of Practice that are in force.

11 Review of the Constitution.

11.1.1 The Authority will keep under review the content of the Forum's Constitution, Procedural Matters and Terms of Reference taking into account best practice and the latest advice, guidance and any directed revisions made from time to time by the relevant government department.

11.1.2 In addition to bringing forward any proposed changes to the above documents the authority will confirm annually to the Forum that a formal review of the Constitution, Procedural Matters and Terms of Reference has taken place.

Haringey Schools Forum

Part 2 – Terms of Reference

1. Background

1.1. The Forum will discuss and be consulted upon the following matters: -

2. Consultation on School funding formula

2.1. Haringey Council will have regard to the advice of the Forum on proposed changes to the formulae they use for the determination and re-determination of schools' budget shares.

2.2. As set out in the constitution non School Members other than those who represent early Years providers are not permitted to vote on matters relating to the funding formula.

3. Consultation on Contracts

3.1. The authority shall, at least one month prior to the issue of invitations to tender, consult the forum on the terms of any proposed contract for supplies or services being a contract paid or to be paid out of the authority's schools' budget where the estimated value of the proposed contract is not less than the threshold which applies to the Authority for that proposed contract pursuant to regulation 8 of the Public Contracts regulations 2006.

4. Consultation on financial issues

4.1. The authority shall consult the forum annually in respect of the relevant authority's functions relating to the schools' budget, in connection with the following:

a) the arrangements to be made for the education of pupils with special educational needs;

b) arrangements for the use of pupil referral units and the education of children otherwise than at school;

c) arrangements for early years education;

d) administrative arrangements for the allocation of central government grants paid to schools via the authority;

4.2. The authority may consult the forum on such other matters concerning the funding of schools as they see fit. The forum may also ask the Authority to consult them on any financial matters relating to the Schools Budget.

5. Other Items

5.1. The Forum shall have the following powers:

- a) to agree minor changes to the operation of the minimum funding guarantee, where the outcome would otherwise be anomalous, and where not more than 50% of the pupils in schools maintained by the authority are affected;
- b) to agree to the level of school specific contingency at the beginning of each year;
- c) to agree arrangements for combining elements of the centrally retained Schools Budget with elements of other Local Authority and other agencies' budgets to create a combined children's services budget in circumstances where there is a clear benefit for schools and pupils in doing so;

5.2. Additionally, and in exceptional circumstances only:

- a) to agree an increase in the amount of expenditure the Local Authority can retain from its Schools Budget above that allowed for in the regulations;
- b) to agree an increase in centrally retained expenditure within the Schools Budget once a multi-year funding period has begun; and,
- c) to agree changes to an authority's funding formula once it has been announced prior to the start of a multi-year funding period.



**Schools Forum Early Years Working Group
14th September 2023 at 1pm Virtual meeting**

Name	Designation/ Representation
Melian Mansfield (MM)	CHAIR. Chair of Pembury House Nursery School
Gladys Baah-Okyere (GBO)	PVI Settings Rep
Luisa Bellavita (LB)	PVI Settings Rep
* Joanna Conroy (JC)	Childminder
Duwan Farquharson (DF)	Willow Director of Business
Nick Hewlett (NH)	Principal Adviser for Early Years
Sian McDermott (SMcD)	Nursery Head SF Rep (Rowland Hill)
Storm Moncur (SM)	Childminder
Susan Tudor-Hart (ST-H)	School Forum PVI Settings Rep
Melanie Widnall (MW)	Principal Advisor for Early Years
* Christine Yianni (CY)	Childcare Sufficiency Manager
* Grant Bright (GB)	Primary Head Rep (Rokesly Primary School)
* Cllr Zena Brabazon (ZB)	Lead Member
Ridhwaan Edoe (RE)	Early Years Team
Lucy Walker-Collins (LW-C)	Primary Head Rep (Stroud Green Primary School)
* Patricia Harvey (PH)	Finance Team
Also Present	
Lewis Antony (LA)	Finance Team
Sarah Hargreaves	Senior Governance Officer

* denotes absence

1. Welcome and Apologies

- 1.1 The Chair welcomed everyone to the meeting.
- 1.2 Apologies have been received from Joanna Conroy and Cllr Zena Brabazon.

2. Minutes of the Meeting of 14th June 2023

- 2.1 Pt 5.5 should say "spend" not "spent".
- 2.2 With this change the minutes were **agreed** as a correct record of the meeting.

3. Matters arising from the minutes of 14th June 2023

- 3.1 It was noted that Julia Bleet had left Haringey for LB Barking and Dagenham.
- 3.2 Patricia Harvey has nominated Lewis Antony from her team to attend regularly.
- 3.3 Pt 5.9 It was noted that there had been an overpayment to the children centres, MNS, Woodside, BWF and the Triangle.
- 3.4 Pt 5.10 Sian will arrange a meeting with Ridhwaan to discuss the information visible to schools. **Action SMcD**
- 3.5 Pt 6.7 Discussions around FSM are on-going.
- 3.6 Pt 7.1.1 Nick will circulate the current LA management structure. He cautioned that there are frequent changes. **Action NH**

4. Terms of Reference: Nick Hewlett

- 4.1 If members are interested in standing as Chair for this year they are to contact Nick. There will be a discussion at the next meeting. **Action All**

5. Early Years DSG Block Out-turn 2022/23: Nick Hewlett, Ridhwaan Edo

- 5.1 Ridhwaan explained that there had been a reduction in the number of 3 and 4 year old children and so a reduction in the funding received; although this did not tally with member's experiences and so he will check the figures. **Action RE**
- 5.2 Any DAF underspend can be carried forward but it can't be spent on anything else. *Members asked how the availability of DAF funding was advertised to settings as not all seem to be aware of it?* Nick and Melanie said they would think about the advertising more. It was also go into the new Finance/Entitlements newsletter and will be raised at the PVI meeting next week. **Action NH, MW**
- 5.3 The 2023/24 reserve stands at £417,413 before transfers. After transfers it is £231,180. *Members asked what the timescale for spending it is;* Ridhwaan to check. **Action RE**
- 5.4 It was confirmed that the underpayment to the MNS had been rectified.
- 5.5 *Members asked whether the figures had been double checked; given previous mistakes.* It was confirmed that they have been. Ridhwaan regularly meets with Schools Finance and they check the figures and challenge the assumptions behind them. There is monthly monitoring of the DSG grant.
- 5.6 All finance streams have now increased; the total allocation stands at £21,218,000.
- 5.7 The DSG allocation for April-August 2023 was £8,771,357 of which £7,682,948 was spent. There was an underspend in both the 3's and 4's and 2's.
- 5.8 *Members asked if there could be a one-off payment to settings?* It was decided that the criteria for this would need to be thought about and it may only be a short-term availability.
- 5.9 It was noted that in the 1st year of a child attending a setting DAF could be claimed twice as the academic year covers two financial years.
- 5.10 Ridhwaan was thanked for his report. It was noted that Ridhwaan is now working across both EY and Social Care.

6. Childcare Sufficiency and Expansion Programme: Nick Hewlett

- 6.1 Members were pleased to learn that this is the 1st year that the take-up of 2 year old places has reached 70%.
- 6.2 *Members wondered if settings would be willing to take more 2's if the funding rate was at the same as for 3's and 4's. The issue would then be what happens when children turn 3? Would parents have to be charged for the difference in funding rates? Members asked what neighbouring boroughs are doing?* Nick will ask Christine to check. **Action NH**
- 6.3 The change in ratios from 1: 4 to 1:5 could affect the quality of provision. (The change won't affect childminders). Whilst the DfE says it is up to each setting whether they change their ratios, all settings need to break even. *Members disliked the tension between quality of provision and finances.* It is possible that some settings will have a staggered introduction of the change.
- 6.4 It is not clear what the demand for 9 month old places is. An audit is being conducted. Whilst all trained staff should be capable of working with all ages of children some prefer the older ones. Members suggested that the colleges providing the training are spoken to. When students go on placement they should be given time with the babies. It is unlikely that all settings will cater for babies.
- 6.5 Business support will be available, although the funding rates won't be published until December. Providers said that parents look into the availability of baby places 6 months before they require a place; it is important that the funding rates are known asap.
- 6.6 Nick said that the LA had submitted a response to the DfE on the expansion proposals; the questions to LA's were mainly about the centrally retained funds. Luisa and Susan had responded to the provider questions.
- 6.6.1 Further discussions will be held with the DfE at the regular meetings.

7. Possible Reserves: Nick Hewlett

- 7.1 It is possible that the base rate could be increased if there are reserves available. If settings are aware that it is a one off payment, rather than a longer term increase there should be less issues than previously when the funding was reduced. It was noted that the base rate can't be changed during a financial year, without the Secretary of State's agreement.
- 7.1.1 Additional SLT input would be appreciated by providers. Although other funds are available for this. ISOS are working on SLT input via the Safety Value programme. This is separate and not part of the EY remit.
- 7.2 It was noted that next year the DfE have said that they will be more prescriptive on the use of deprivation indicators.
- 7.3 There is a risk that any underspend will be claimed by the HNB as the EY budget should be paying for EY inclusion, but isn't doing so.
- 7.3.1 It was **agreed** that a plan to spend the money was needed, before it was taken back. It was noted that the Chair of School's Forum had said that the money should be spent on the EY service.

2.30pm Duwan Farquharson left the meeting.

- 7.3.2 The money could be used for publicity materials to be used by the Parent Champions.
- 7.3.3 Settings liked the idea of a one off grant to settings. Nick and Ridhwaan to discuss further. **Action NH, RE**
- 7.3.4 Members were asked to look at the list of options previously considered for funding before the next meeting and whether these are still what they would like additional funds to be spent on. **Action All**
- 7.4 At the next meeting Nick will discuss what funding settings will receive based on their headcount. **Action NH**

8. Face to Face Meetings and Future Meeting Dates

- 8.1 After discussion, the idea of having one face to face meeting then one on-line meeting was proposed. There was general support for the idea of face to face meetings, although the logistical issues, especially for childminders and those working in settings were acknowledged.
- 8.2 Future dates would slot into the School Forum schedule.

The next meeting: will be held on **22nd November at 1.30pm-3pm** at Rowland Hill Nursery School and Children Centre.

Future dates are:

- 23rd January 2024 9.30am-11am possibly on-line
- 19th March 2024 9.30am-11am face to face
- 21st May 2024 9.30am-11am online
- 18th June 2024 1.30pm-3pm face to face

There being no further business the Chair thanked everyone for their attendance and closed the meeting at **3pm**.

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Agenda Item

7

The Children and Young People's Service
**Report to Haringey Schools Forum:
12th October 2023**
Report Status

 For information/note
 For decision
 For consultation and views

Report Title: Dedicated Schools Budget Modelling for 2024/25
Authors:

 Pat Harvey
 Senior Finance Manager
 Email: Patricia.harvey@Haringey.gov.uk

 Muhammad Ali
 Schools Finance Business Partner
 Email: Muhammad.Ali@haringey.gov.uk
Report authorised by:

 Neil Sinclair
 Head of Finance (People)
 Email: Neil.Sinclair@haringey.gov.uk
Purpose:

1. To propose the process for Dedicated Schools Grant (DSG) School block to all Haringey schools on the funding formula for the next financial year 2024/25.

Recommendations:

- a. Note the changes to the Funding level for 2024/25
- b. In support of the Safety Valve Programme, to note the decision for a 0.5% Schools block transfer to the High Needs Block each year from 2023/24 to 2027/28
- c. Schools Forum to agree to delegate to the Schools Block working group the Local Authority formula models for 24/25 for consultation with schools in October/November 2023 as outlined in Section 3
- d. Schools Forum to note the requirements of the Schools Block Working group so they can provide potential models to consult with schools during November 2023 (Section 4)

1 Introduction

1.1 This paper sets out the strategy for Dedicated Schools Grant (DSG) formula for schools' budget share allocations from the schools' block for the financial year 2024/25.

1.2 The DfE policy document first published on 14th September 2017 and updated on 17th July 2023 which sets out the background and principles of the proposed National Funding Formula (NFF) for schools can be found:

[National funding formula for schools and high needs - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/policies/national-funding-formula-for-schools-and-high-needs)

1.3 The DSG is currently divided into four notional blocks: Schools Block, High Needs Block, Early Years Block, and Central School Services Block.

1.4 The details of national funding formulae for schools and high needs for 2024/25 is published by the DfE in July 2023 and details via the following link:

[The national funding formulae for schools and high needs \(publishing.service.gov.uk\)](https://publishing.service.gov.uk/government/policies/national-funding-formulae-for-schools-and-high-needs)

1.5 The shift to a 'hard' formula, without local input has not yet been implemented by the DfE and the DfE has announced that there will be minor changes for 2024/25.

2 Key changes for 2024-25

2.1 The basic structure of the schools National Funding Formula (NFF) is not changing in 2024/25. There are a small number of changes in existing factors of the formula listed in this section.

- introducing a new formulaic approach to allocating split sites funding in replacing the previous locally determined split sites factor.
- rolling the 2023 to 2024 mainstream schools additional grant (MSAG) (allocation of £7.1m) into the NFF
 - 2.4% to the minimum per pupil levels (MPPL)
 - 0.5% to the funding floor
 - 1.6% to the free school meals (FSM) factor value with the [gross domestic product \(GDP\) deflator forecast for 2024 to 2025](#)
 - 0% on the premises factors, except for:
 - split sites funding which has been formularised.
- Introducing a methodology for calculating and allocating funding for falling rolls

2.2 2024/25 Transition

Local authorities were required to bring their own formulae closer to the schools NFF In 2023/24 and this transition will continue in 2024 to 2025. In particular:

- local authorities must move their local formula factor values at least a further 10% closer to the NFF (building on the movement towards the NFF made in 2023 to 2024), except where local formulae are already mirroring the NFF.
- local authorities must use the new national formulaic approach to split sites.
- local authorities must follow the new local formula requirements for growth funding, whereby additional classes (driven by basic need) must be funded by at least the minimum funding level set out in the funding calculation.
- local authorities with a falling rolls fund must also follow the new requirements for falling rolls funding, whereby local authorities can only provide falling rolls funding to schools where school capacity survey (SCAP) 2022 data shows that school places will be required in the subsequent 3 to 5 years. The restriction, that schools were previously only eligible for falling rolls funding if they were judged 'good' or 'outstanding' by Ofsted, is also being removed from 2024 to 2025.
- Minimum funding guarantee (MFG) can be set between +0.0% and +0.5% per pupil.
- DSG block transfers up to 0.5% of schools block to other blocks with schools' forum approval.
- A disapplication is required for any transfers above 0.5%, or any amount without schools' forum approval; this applies to any transfers even if an amount was agreed in previous years. Local authorities with safety valve agreements will have this managed as part of safety valve monitoring.

2.3 Following consultation with Schools in November 2023, the outcome of the consultation will be shared at Schools Forum in January 2024 with a recommendation to Schools Forum for a decision.

2.4 Table 1 below reports the DSG budget allocations for 3 years and outside grants that have been rolled into the DSG School block the last 2 years. Financial year 2024/25 allocations are **indicative** and final publication will be after autumn census, usually in December.

Table 1 DSG BLOCK Allocations	Schools Block	High Needs Block	Central Schools Services Block	Early Years Block	Total DSG Allocation	Recoupment	TOTAL DSG Received by Haringey	* Outside GRANTS Rolled into School Block
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s
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2024-25 (indicative)	*£228.03	£58.03	£2.66	**£21.22	£309.94	(£85.00)	£224.94	£7.12
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* MSSG (23-24) and MSAG (24-25) grants rolled into School block

** Early years estimated and does not include EYRS Supplementary Grant

3 Approach to consultation with schools on 2024/25 Schools Funding

- 3.1 The proposed approach and timeline to agree the 2024/25 DSG schools' formulae is outlined below in table 2:

Table 2 - TIMELINE	
1. October 2023	
1.1	Decision to delegate to the Schools Block Working Group (SBWG) to agree the modelling for 2024/25 of the latest School Block funding and formulae to be consulted on with schools in November 2023.
1.2	Decision for Schools Forum to agree modelling of 0.5% Schools Block transfer to High Needs Block, as part of the Safety Valve Programme.
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2.1	Schools Block working group meet to agree final model to be consulted on.
2.2	Schools Finance to issue consultation exercise.
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3.1	Collate and evaluate consultation responses from schools.
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5.1	Upon approval from DfE/ESFA of APT, issue School Budgets 2024/25 before 28 February 2024 in accordance with the LA's Statutory duties.

4 Schools Block DSG Funding formula 2024-25 proposed models

4.1 Due to the timing of this paper, the Schools Block Working Group (SBWG) met in September to discuss the Strategy of the government's announcement and published DSG allocations for 2024-25 with the NFF and pronouncement of schools' forum decision C. The working group discussed the possibility of a hard NFF model with the latest published rates and implications for Haringey schools.

4.3 The SBWG will review and expand on:

- Models to include options for moving closer to the hard NFF.
- Mainstream School Additional Grant (MSAG) rolled into schools' baseline.
- Different levels of Minimum Funding Guarantee
- DSG transfers to other blocks
- Falling rolls and Growth funding, now included within the formula.
- Split site funding within the formula and published rates.
- Education Welfare, Nursery Split Site Funding and Trade Union facility and de-delegation for schools.

5. Legal implications

5.1 The schools' forums (England) regulations 2012 govern the constitution and conduct of meetings of the forum. The schools finance (England) regulations 2012 determine those matters on which the local authority must or may consult the school's forum and those in respect of which the school's forum can make decisions. These regulations make provision for the financial arrangements of local authorities in relation to the funding of maintained schools and providers of prescribed Early Years provision in England.

6. Other implications

- a. **Risk management** – None
- b. **Contractual issues** – None
- c. **Staffing issues** – None
- d. **Customer impact** – None
- e. **Safeguarding children** – None
- f. **Health issues** – None
- g. **Crime and Disorder** - None
- h. **Property/Asset Issues** - None

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List of appendices

None


Agenda Item
7
The Children and Young People's Service
**Report to Haringey Schools Forum:
12th October 2023**
Report Status

For information/note	<input checked="" type="checkbox"/>
For decision	<input checked="" type="checkbox"/>
For consultation and views	

Report Title: Dedicated Schools Budget Modelling for 2024/25
Authors:

Pat Harvey
Senior Finance Manager
Email: Patricia.harvey@Haringey.gov.uk

Muhammad Ali
Schools Finance Business Partner
Email: Muhammad.Ali@haringey.gov.uk

Report authorised by:

Neil Sinclair
Head of Finance (People)
Email: Neil.Sinclair@haringey.gov.uk

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List of appendices

None



**Agenda Item
8**

The Children and Young People's Service

**Report to Haringey Schools Forum:
12th October 2023**

Report Status

For information/note
For consultation & views
For decision

**Report Title: High Needs Block (HNB) Section 251 Commissioned Places
2023-24 update**

Authors:

Mary Jarrett
Head of SEND
Telephone: 020 8489 3792
Email: Mary.Jarrett@haringey.gov.uk

Pat Harvey
Senior Schools Finance Manager
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Email: Patricia.Harvey@haringey.gov.uk

Report Authorised by:

Jackie Difolco
Assistant Director, Early Help, Prevention and SEND Division
Telephone: 020 8489 1114
Email: Jackie.Difolco@haringey.gov.uk

Purpose:

1. To inform members of the Section 251 (S251) commissioned specialist places for 2023-24 as part of reporting to the Department for Education.
2. To note the latest published HNB budget for 2023-24 and deductions made by the Education Skills and Funding Agency (ESFA).

1 Introduction

- 1.1 This report updates Schools' Forum in accordance with the Schools Forum Regulations 2012 requiring Schools' Forum to meet regularly and the local authority to report and consult with School Forum concerning the Dedicated Schools Grant and various related matters.
- 1.2 The section 251 return is a statutory return that Local authorities (LA's) are required to complete under section 251 of the Apprenticeships, Skills, Children and Learning Act 2009. A requirement is for LA's to prepare and submit to the Secretary of State for Education an education and children and young people's services budget statement at the end of April 2023 for the prescribed period. The prescribed period for this budget statement covers 1 April 2023 to 31 March 2024.
- 1.3 This paper updates Schools' Forum on one of the sections that the local authority reports with commissioned places or PAN numbers of Special schools, Alternative Provision (AP) and Additional Resourced Provision (ARP) places that are funded from the HNB, one of the four blocks of the Dedicated School Grant (DSG) for the financial year 2023/24.
- 1.4 This report is to update Schools' Forum in their capacity of having the strategic oversight of High Needs budget (HNB) funding implications that directly inter-relate with the Safety Valve ongoing work for 2023/24.

2. Section 251 HNB Places for 2023/24

2.1 Table 1 below details an extract from the Department for Education (DfE) S251 budget statement system.

S251 Budget 2023-24 - High Needs Places Table Report

Department for Education Section 251 Financial Data Collection

Report produced on 08/08/2023 13:55:11

Local Authority: 309 Haringey

School Name	DfE Number	Type of Establishment	Special Educational Needs (SEN) Places		SEN Place Funding	Alternative Provision (AP) Places		AP Place Funding	Hospital Education Places		Hospital Education Place Funding	Total Place Funding
			April 2023 to August 2023	September 2023 to March 2024	April 2023 to March 2024 (£)	April 2023 to August 2023	September 2023 to March 2024	April 2023 to March 2024 (£)	April 2023 to August 2023	September 2023 to March 2024	April 2023 to March 2024 (£)	April 2023 to March 2024
West Green Primary School	2051	Mainstream	8.00	8.00	£48,000.00	0.00	0.00					£48,000.00
The Mulberry Primary School	3001	Mainstream	18.00	18.00	£108,000.00							£108,000.00
Haringey Learning Partnership	1101	PRU				118.00	118.00	£1,180,000.00	12.00	12.00	£225,000.00	£1,405,000.00
Blanche Neville School	7000	Special	62.00	62.00	£620,000.00							£620,000.00
Vale School	7001	Special	114.00	114.00	£1,140,000.00							£1,140,000.00
The Brook Special Primary School	7005	Special	119.00	119.00	£1,190,000.00							£1,190,000.00
Riverside School	7006	Special	140.00	140.00	£1,400,000.00							£1,400,000.00
Grand Total:			461.00	461.00	£4,506,000.00	118.00	118.00	£1,180,000.00	12.00	12.00	£225,000.00	£5,911,000.00

Table 1 – S251 HNB Commissioned places 2023/24

2.2 The HNB supports provision for pupils and students with SEND who require additional resources to participate in education and learning, from their early years to age 25 in schools and colleges (excluding students aged 19 to 25 who do not have an EHC plan or students who are over the age of 25) and pre-16 pupils in AP who, because of exclusion, illness, or other reasons, cannot receive their education in mainstream schools. In support for specialist provision, the HNB supports both **place funding** and **top up funding** for the specialist provisions and numbers may change during the academic year due to demand for special places within Haringey and agreement between the local authority (commissioner) and provision/setting for the pupils is necessary to manage this budget.

2.2 Out of Borough (OOB) children may be placed within Haringey provision, but priority should always be given for Haringey pupils for the specialist places, due to high demand. Funding for OOB places is supported from the local authority HNB for place funding (i.e., £10,000) but top up funding is paid by the OOB local authority directly to the provision or setting in support of the pupil(s) educational attendance in school.

2.3.1 Special School budget 2023/24

Special school **PLACE** funding budget for 2023/24 details as table 2:

PLACE FUNDING								
Table 2 - HNB Special School budgets 2023-24	S251 Places 2023-24	S251 Place Funding at £10k per place	School PAN	HNB 2023-24	ACTUAL PLACES Jan 23	Places S251 difference	Funded OOB Places (Jan23)	HNB Funding above S251 2023-24
	No	£	No	£	No	No	No	£
Blanche Nevile School	62	£620,000	68	£680,000	63	1	46	£10,000
Riverside School	140	£1,400,000	147	£1,470,000	157	17	15	£170,000
The Brook Primary	119	£1,190,000	126	£1,260,000	122	3	11	£30,000
Vale School	114	£1,140,000	115	£1,150,000	115	1	13	£10,000
Sub total	435	£4,350,000	456	£4,560,000	457	22	85	£220,000
	£4,350,000		£4,560,000		£4,570,000		£850,000	



3.4% - 2022/23 places	£250,000
-----------------------	-----------------

BUDGET REQUIRED	£4,820,000
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2.3.2 Place funding:

- S251 budget return to the DfE is 435 special school places £4.350m
- Published Admission Number (PAN) is 456 budget of £4.560m.
- January actual places were 457 £4.570m, 1 place (£10k)

- 85 Out of Borough (OOB) places costing £850k is included and funding allocated to the settings.
- Earmarked 3.4% £250k uplift (22/23 places)

2.3.3 Special School **TOP UP** budget for 2023/24 details as table 3:

TOP UP FUNDING									
Table 3 - HNB Special School budgets 2023-24	S251 Places 2023-24	Banding(s)	S251 Top Up Funding per place	Budget S251 Top Up Funding	School PAN	HNB BUDGET 2023-24	ACTUAL PLACES Jan 23	Places OVER PAN	* OOB 2023-24
	No		£	£		£	£	No	No
Blanche Nevile School	62	3	£24,000	£456,000	68	£632,000	63	1	46
		2	£13,000	£65,000					
Riverside School	140	3	£24,000	£3,226,001	147	£3,528,000	157	17	15
The Brook Primary	119	3	£24,000	£2,806,600	126	£3,024,000	122	3	11
Vale School	114	Medical	£27,909	£2,315,726	115	£2,760,000	115	1	13
		3	£24,000						
Total	435			£8,869,327	456	£9,944,000	457	22	<i>*paid by OOB LA</i>



SAP BUDGET 23/24	£9,944,000
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BUDGET REQUIRED	£9,944,000
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2.3.4 Total Special School budgets for 2023/24 as detailed in table 4:

- Both place funding and top up places are now being reviewed termly meetings to confirm places, OOB numbers and agree any variations due to the monitoring and delivery of the Safety Valve Programme. Any decision to go over the number of commissioned special school places must be agreed between the Head and the Local Authority. The Local Authority does not have to allocated full place funding to additional places as per HNB guidance.

TOTAL SPECIAL SCHOOLS BUDGET 2023/24								
Table 4 - HNB Special School budgets 2023-24	S251 Places 2023-24	ACTUAL PLACE Funding Jan 23	Funded OOB Places Jan 23	TOTAL PLACE FUNDING	TOTAL TOP UP FUNDING	TOTAL 2023/24	P5 Monitoring	Variance
		No	No	£	£	£	£	£
Blanche Nevile School	62	63	46	£1,090,000	£632,000	£1,722,000	£15,310,991	£53,009
Riverside School	140	157	15	£1,720,000	£3,528,000	£5,248,000		
The Brook Primary	119	122	11	£1,330,000	£3,024,000	£4,354,000		
Vale School	114	115	13	£1,280,000	£2,760,000	£4,040,000		
Sub total	435	457	85	£5,420,000	£9,944,000	£15,364,000	£15,310,991	£53,009
		£4,570,000	£850,000					

Place and top up budget for Haringey maintained special schools' is **£15.4m**.

2.4 Resource base budgets 2023/24 detailed in table 5 below:

Resource bases within mainstream schools are funded at £6,000 per commissioned place plus agreed top up for pupils attending the education setting. Pupils attending the bases are funded Age Weighted Pupil Unit (AWPU) of £4,000 from school's block. Any additional places commissioned over S251 budget are paid at £10,000. OOB pupils are supported by Haringey HN budget for HN place funding and top up from the pupils resident LA.

RESOURCE BASES within Mainstream										
Table 5 - HNB Resource Base School budgets 2023-24	S251 Places 2023-24	School block AWPU	S251 PLACE Funding £6k per place	Budget S251 Top Up Funding	School agreed no's	HNB BUDGET 2023-24 PLACE	HNB BUDGET 2023-24 TOP UP	ACTUAL PLACES Jan 23	Places OVER agreed no's	* OOB top up 2023-24
	No	£	£	£	No	£	£	No	No	No
Westgreen Primary	8	£32,000	£48,000	£8,000	8	£48,000	£64,000	8	0	0
Mulberry Primary	18	£72,000	£108,000	£18,000	18	£108,000	£324,000	24	6	** 6
Total	26		£156,000		26	£156,000	£388,000	32	6	
						£544,000				
						£60,000				
						£604,000				
										*top up paid by OOB LA
										**place paid by Haringey £60k

2.5 Resource base funding from the HN budget is **£604k**.

2.6 Pupil Referral Unit (PRU) S251 budget and alternative Provision (AP) as detailed in table 6 below:

New budget April 2023	AP Full time Placements and Outreach- (including respite, reintegration dual roll- 6th day PEX, managed transfers)	AP Tuition in the community per Full time place including outreach and home tuition	Non- core SEMH places @£28,000	Simmons House Tier 4	Total Core Place and top up funding	Total Places including Outreach and Dual roll funding	
New number of places	*58	**28	***20	12	118	118	
Total place £10,000 and top up £13,292	£1,350,936	£652,175		£225,000	£2,228,111	£2,228,111	
Additional non AP post 16 and SEMH			£560,000		£560,000	£560,000	
Total AP and non AP						£2,788,111	
Teachers Pay and Pension HNB- AP						£97,720	
plus uplift HNB AP						£114,340.57	
Total budget for service delivery (not including pupil premium, FSM, APST and SAFE taskforce grants)						£3,000,171.57	

Table 6 – PRU and AP funding

- S251 reporting of 118 places, including 12 hospital places inclusive of top ups **£2.228m**
- SEMH places **£560k**
- 3.4% uplift **£114k**
- Teachers Pay and Pension grant is paid outside of HN budget from a separate grant.

Recommendation (ii): School Forum are asked to:

Note S251 commissioned places and top ups supported from High Needs Budget for 2023/24

3 High Needs Budget 2023/24

The High Needs Budget allocation was last reported to Schools' Forum in July of £57.338m less recoupment of £2.313m. Recoupment is deducted from the Dedicated Schools Grant (DSG), High Needs block and paid to academies and free schools directly for commissioned places and administered by the Education Skills and Funding Agency (ESFA). Table 8 below details recoupment places. It should be noted that top ups are paid from the LA's HN budget directly to the settings.

Table 8 - HIGH NEEDS BLOCK 2023/24 Recoupment											
PROVISION	Setting	April 2023 to August 2023		September 2023 to March 2024		DEDUCTION (£)	Academic year (place numbers)		Financial year (place numbers)		
		No	£	No	£						
Pre-16 special educational needs places	Special free school - THE GROVE	89	£370,833	113	£659,167	£1,030,000	89	113	37	66	103
Post-16 special educational needs places	Special free school - THE GROVE	April 2023 to July 2023		August 2023 to March 2024		DEDUCTION (£)	Academic year (place numbers)		Financial year (place numbers)		
		No	£	No	£						
		20	£66,667	12	£80,000	£146,667	20	12	7	8	15
Alternative provision academies and free schools	Pre-16 alternative places - HEP	April 2023 to August 2023		September 2023 to March 2024		DEDUCTION (£)	Academic year (place numbers)		Financial year (place numbers)		
		No	£	No	£						
		3	£12,500	2	£11,667	£24,169	3	2	1	1	2
16 to 19 academies and free schools	Post-16 special educational needs places - HARINGEY 6TH FORM COLLEGE	April 2023 to July 2023		August 2023 to March 2024		DEDUCTION (£)	Academic year (place numbers)		Financial year (place numbers)		
		No	£	No	£						
		122	£244,000	134	£536,000	£780,000	122	134	41	89	130
Further education (FE) and independent learning provider (ILP) places	FE and ILP places - THE HARINGTON SCHEME LTD	April 2023 to July 2023		August 2023 to March 2024		DEDUCTION (£)	Academic year (place numbers)		Financial year (place numbers)		
		No	£	No	£						
		50	£100,000	51	£204,000	£304,000	50	51	17	34	51
	FE and ILP places - ADA NATIONAL COLLEGE FOR DIGITAL SKILLS	4	£8,000	5	£20,000	£28,000	4	5	2	3	5
HIGH NEEDS DEDUCTION						£2,312,835	288	317	104	202	306

Recommendation (iii): School Forum are asked to note:

The latest 2023/24 High Needs budget less recoupment.

4. Legal implications

- 4.1 The schools' forums (England) regulations 2012 govern the constitution and conduct of meetings of the forum. The schools finance (England) regulations 2012 determine those matters on which the local authority must or may consult the school's forum and those in respect of which the school's forum can make decisions. These regulations make provision for the financial arrangements of local authorities in relation to the funding of maintained schools and providers of prescribed Early Years provision in England.

5. Other implications

- a. **Risk management** – None
- b. **Contractual issues** – None
- c. **Staffing issues** – None
- d. **Customer impact** – None
- e. **Safeguarding children** – None
- f. **Health issues** – None
- g. **Crime and Disorder** - None
- h. **Property/Asset Issues** - None

Background papers used in the preparation of the report:

<https://www.gov.uk/government/publications/dedicated-schools-grant-dsg-2023-to-2024>

[National funding formula for schools and high needs - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/national-funding-formula-for-schools-and-high-needs)

[The national funding formulae for schools and high needs \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/publications/national-funding-formulae-for-schools-and-high-needs)

List of appendices

None

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Haringey Safety Valve Programme August/September 2023

Schools Forum 11 Oct 2023

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Agenda Item 9

Jackie Difolco: Assistant Director, Early Help, Prevention and SEND

Mary Jarrett: Head of Service: SEND

Pat Harvey: Schools Finance Manager

SEND Children are the  of all we do

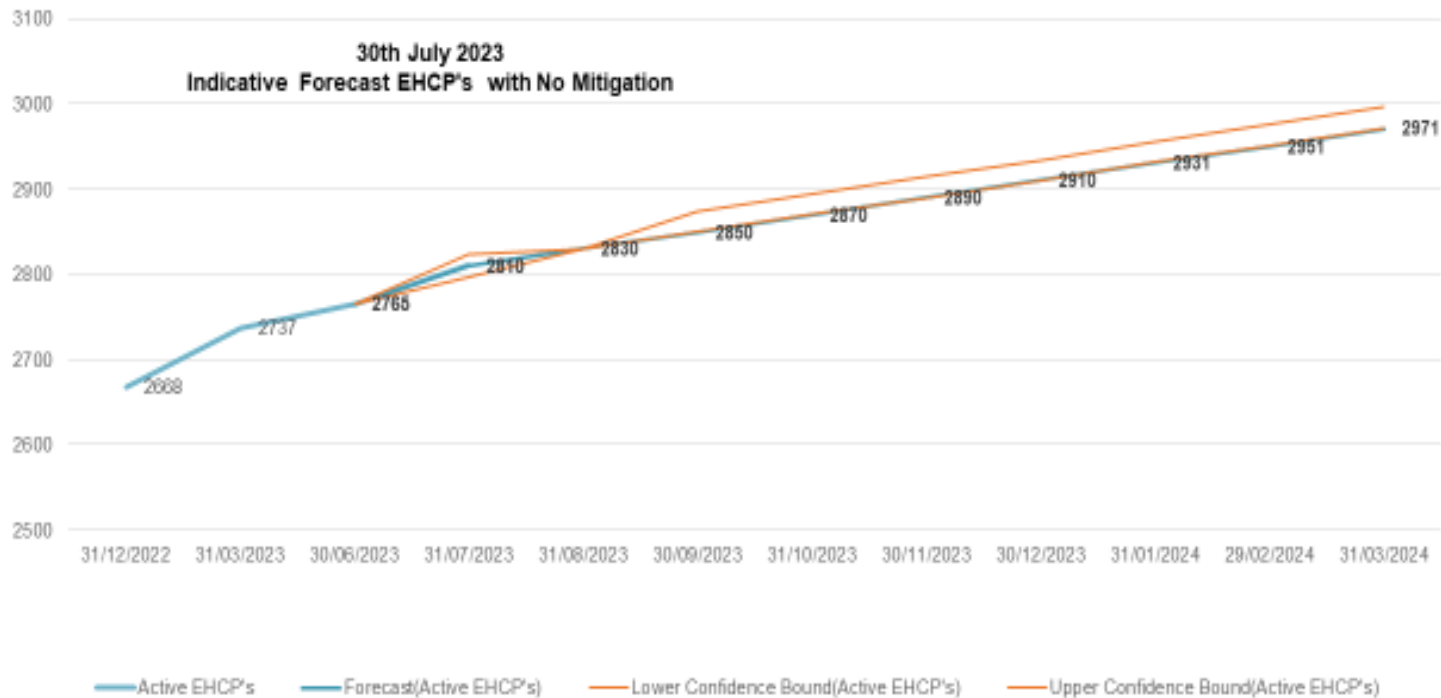
Haringey
LONDON

Summary of Safety Valve Projects

Workstream A Demand management	Workstream B Commissioning	Workstream C Culture, Governance and Leadership
A.1 SLT	B1.1 Primary ASC capital	A.2 Autism
A.5 SEND Supported Internships	B1.2 Secondary and post 16 ASC capital	A.3 SEMH pathway
A.6 Early Years	B.3 Complex needs capital	B.8 School Block Transfer to High Needs Block
B.2 and B.5 Placements (including post 16)	B7.1 Primary SEMH capital	C.1 Core standards
B.4 Alternative Provision (oversight)	B7.2 Secondary and post 16 SEMH capital	C.2 Culture change
B.6 Bandings and Top Ups		C.4 WFD
A.4 Thresholds and Annual Reviews		C.3 Process mapping

1. Safety Valve Measure- EHC Plans :Haringey's July 23 Forecast Plans to 31st March 2024

Haringey's DSG Plan submitted in January 23 forecasts that by 31st March 2024 there will be 2,938 active EHC Plans. End of July 23), Haringey there are 2,810 actual active EHC Plans. Extrapolating the 2,810 to the 31st March 2024, it shows a forecast figure of **2,971 with no mitigation**.



Overall progress to date

Specific project updates will be presented on SLCN and AP projects as part of the next agenda item. Impact section to be included from Sept reports. Key headlines on other projects are as follows:

Project	Updates
<p>Project A1.</p> <p>Review Therapeutic Support for Speech & Language</p>	<ul style="list-style-type: none"> • Online webinars recorded, pathway is being reviewed by SEND Power leads and will be presented to wider membership of PCF. • Lead teaching role recruited to start in September 23. Advert for 3 Language Assistants have gone out. Funding arrangements for 0.2FTE Speech and Language Therapist to support language assistants being finalised. • Draft Speech and Language Therapy Service Spec currently being developed. Likely to include twin track approach with ceasing of current process re: requirement to have an EHCP etc alongside roll out of training model. Schools are reporting capacity issues in releasing staff to undertake training alongside reducing resources due to budgetary demands, but supportive of approach, risk being monitored.
<p>Project A.2</p> <p>Increase capacity of mainstream schools to meet the needs of autistic children</p>	<ul style="list-style-type: none"> • Mainstream Autism Pathway in place, referrals being made for those children at risk of exclusion/placement breakdown. • Tracking of cohorts with active monitoring.
<p>Project A.3</p> <p>Increase capacity of mainstream schools to meet the needs with SEMH</p>	<ul style="list-style-type: none"> • Schools are implementing as a cluster group model for SENCO's and their support partners to work together in schools. • SEMH graduated response pathway being explored and developed. • Work underway with partners, CAMHS, Tavistock, Open Door and EPS to discuss pathways and individual case examples.
<p>Project A.4</p> <p>Thresholds and Annual Reviews of EHCP's</p>	<ul style="list-style-type: none"> • Health Needs Awareness training provided to case workers. • Monthly monitoring of AR completion rates in place with a target for all overdue AR's to be completed by end of Q3. To mitigate this risk of delay, some dedicated support has been put into complete overdue ARs with an aim to complete c200 ARs per month. • There has been a significant increase in the number of overdue ARs completed now that additional resource is in place. 233 Annual Reviews completed in the month of Aug.

Overall progress to date

Key headlines on other projects are as follows:

Project	Updates
Project A.5 Supported Internships	<ul style="list-style-type: none">• Job roles and candidates have been identified, Assessment day for candidates booked to assess suitability for Supported Internship placements and to match candidates to job roles. Internship, due to start first week of October 2023.• As of September 23, we have 22 Haringey residents are due to start a Supported Internship placement. This number is likely to rise.
Project A.6 Early Years	<ul style="list-style-type: none">• Six engagement events have been delivered across the early year's settings.• Planning for public consultation on EY Banding in Oct-Nov (slightly delayed due to bi-elections).• Financial modelling delayed, as the savings and EHCP reduction targets for the project is currently under review. These will need to be completed before options modelling and appraisal can be carried out.
Project B.1, B.3 and B.7 Capital Projects	<ul style="list-style-type: none">• School A has been selected to create the 10-resource provision for primary pupils with SEMH needs. Pre-assessment study completed and passed by fluent architecture, feasibility underway.• School B has been selected to create the 15-resource provision for primary pupils with ASC. Further scoping and feasibility underway.• School C has been selected to create the 34-resource provision for primary, secondary and post 16 pupils with SEMH. Scoping underway.• ASC (34 secondary places) - Initial projections indicate that the costs exceed the financial envelope available which is comparable with the open market. Plans underway to review all projects re: best value and explore securing additional capital funding, discussions planned with potential schools.• Complex Needs (25 places: 10 primary, 15 secondary and post 16) Discussions planned with primary/special schools.

Overall progress to date

Specific project updates will be presented on Annual Reviews/Thresholds, Workforce Development and Capital projects as part of the next agenda item. Key headlines on other projects are as follows:

Project	Updates
<p>Project B.2 Cost effective commissioning and brokerage of services</p>	<ul style="list-style-type: none"> • Approach to review of current placement costs for 16s is confirmed and underway. Commissioning completed a Needs and Gap analysis with a report written and shared with SEND Executive board. • Block contract arrangement with Independent Non-Maintained School being prioritised. • Currently collating data around high-volume/high-cost providers.
<p>Project B.5 Commissioning Post 16 Learners</p>	<ul style="list-style-type: none"> • A review of post-16 placement cost is underway, high volume/cost providers have been identified and a methodology of approach is currently being developed to determine appropriate tariff costs. • Have contacted neighbouring boroughs to benchmarking tariff costs. Breaking down and reviewing costs by provider and by post-16 learner. • Have contacted two high-cost providers with a combined cost of c £1m to begin initial block- contracting conversations. • Meeting with selected high volume/cost providers to kick-off initial block contract negotiation discussions w/c 12th July • Benchmarking of Haringey high-cost placements against neighbouring borough cost has commenced. Initial findings highlight variances in average costs per student (post-16). • Identified top 5 most expensive post-16 with a cost of student placements (around £220k) for Haringey high-cost providers, for expedited annual review.
<p>Project B.6 Remodel financial support/ top ups to mainstream and special schools</p>	<ul style="list-style-type: none"> • Time-lines for the roll-out of new Bandings identified. • Public consultation planned for October- December 2023, approved by Cabinet. • Training of SENDCOs to audit the needs of children and young people based on the proposed new bandings have commenced

4) Risk Management Profile for Safety Valve

Rated 2-8	Rated 9-12	Rated 12-15	Rated 16 - 20	Rated 20-25
			Trajectory of growth of SEND cohorts greater than planned	
	Special Schools choose to academise	Stakeholder opposition, disengagement and reputational damage to the council	Workforce capacity and resources are not sufficient to respond to demand	
	Significant change to national SEND policy	Review of Bandings does not deliver savings .	Reduction in Funding to special schools which contributes to budget deficits	Design and build work delayed by economic factors
	SEND Sufficiency strategy is delayed	Closure of providers due to current economic environment	Timelines for projects delayed due to capacity and interdependencies	Insufficient capital funding to support sufficiency assumptions
		Schools are reporting potential capacity issues to support with implementation of some projects eg) SLCN pathway.	Change to key financial assumptions, including DSG funding	Financial savings targets are not achievable



There are currently 15 Programme Risks that have been identified which is a decrease of 1 from last month.

Risk re: SALT proposal not being approved removed as now approved.

Two risks have changed:
 No 3: Capital projects increased risk that some capital projects may cost more than the indicative budget allocation, tested with market, review underway of all projects to assess best value and early delivery.

No 13: SEND sufficiency reduced risk: Draft strategy is complete and approve, aligns with SV projects, JSNA and SEND Strategy.

Mitigations are in place for all risks which are scrutinised at the Safety Valve Steering Group.



Period 5 :Aug 23 Forecast Deficit against DFE Safety Valve Agreement

Provisional Deficit Position Against SV Agreement- August 2023 (P4)

Table 1 below shows a change in the position for August 2023 with the favourable movement reducing to £70k. A prudent approach has been applied to the forecast position in August pending the revised financial update of September 2023 primary, secondary and Post 16 placements.

Table 1	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast
Period 5 Update	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
July 2023 Forecast	£m	£m	£m	£m	£m	£m	£m
Haringey Safety Valve Agreement	-21.61	-24.4	-26.4	-29.2	-30.8	-31.4	-29.9
P4 July 2023- Provisional Position- HNB Deficit	-21.6	-23.8	-25.6	-28.6	-30.5	-31.3	-30.0
Movement Against Agreement (+Favourable)	0.0	0.6	0.8	0.6	0.3	0.1	-0.1
August 2023 Forecast							
P5-August 2023- Provisional Position- HNB Deficit	-21.6	-23.8	-26.3	-29.3	-31.2	-32.0	-30.7
Movement Against Agreement (+Favourable)	0.0	0.6	0.07	-0.1	-0.4	-0.6	-0.8

Safety Valve Measure- Projected High Need Block Deficit

Projected High Needs Block Deficit at end of each financial year

High Needs Block deficit forecast	Ref	Provisional Outturn	Projection	Projection	Projection	Projection	Projection
		2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
		£m	£m	£m	£m	£m	£m
HNB Deficit at the beginning of each financial year	a)	-21.61	-11.87	-11.38	-11.4	-10.3	-8.1
Projected in-year HNB deficit	b)	-2.22	-3.63	-6.77	-10.4	-14.56	-19.23
Impact of the Safety Valve Programme £47.9m	c)	0	1.13	3.76	8.6	13.76	20.52
Safety Vave Funding - £29.9m	d)	11.96	2.99	2.99	3.0	2.99	6
Revised deficit position at the end of each financial year	a+b+c+d	-11.87	-11.38	-11.4	-10.3	-8.1	-0.8

Note: The revised position reflects the reduction in projected cost and adjustment to the 2023/24 High Needs Block budget due to changes in recoupment.

Stakeholder and Comms Engagement

- Public Highlight reports published on Local Offer: [Monthly Safety Valve Programme Progress Report - August 2023](https://www.haringey.gov.uk) ([haringey.gov.uk](https://www.haringey.gov.uk))
- Progress reports shared at various governance groups within Aug/Sept to date:
 - SEND Executive: 13th Sept.
 - Consultation on Top Ups and Bandings was approved by Cabinet on the 19th Sept. Consultation will commence 5 Oct – 1 Dec.
- Planned comms for Oct:
 - HEPYSHA – 4 Oct
 - Special Heads – 6 Oct
 - SEND and Schools Partnership – 11 Oct
 - Schools Forum – 12 Oct



Ways to get involved and learn more about the programme



- [Monthly Highlight reports published on Local Offer](#)
- [Sign up to our SEND newsletter for regular updates](#)
- [Give us your feedback by emailing: \[sendcomms@haringey.gov.uk\]\(mailto:sendcomms@haringey.gov.uk\)](#)
- [Join SEND Power, your local parent carer forum](#)
- If you would like to be part of developing this programme going forward, please register your interest at sendcomms@haringey.gov.uk

Comments and Questions

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Agenda Item
10
Report status

 For information/ notes

For consultation and views

For decision

The Children and Young People's Service
**Report to Haringey Schools Forum:
12th October 2023**
Report Title: Working Together to Improve School Attendance
Authors:

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Report authorised by:

Ann Graham
Director of Childrens and Young People's Services
Email: ann.graham@haringey.gov.uk

Purpose: To provide a summary of the new duties for the local authority as outlined in [Working together to improve school attendance - GOV.UK](#) and to review how the Education Welfare Service will work with all schools to ensure that the responsibilities for schools attendance are met. The table of responsibilities are attached as Appendix 1

Recommendations:

1. To note and comment on the work already undertaken to improve accessibility, quality and efficacy of the EWS.
2. To note and comment on the proposals for the core offer to all schools from 1st April 2024.

1. Introduction

1.1 The local authority has a range of statutory duties regarding attendance for all schools.

A local authority must:

- make arrangements to identify children not receiving education (section 436A, Education Act 1996).
- send a written notice to a parent whose child of compulsory school age is not receiving suitable education, followed by a school attendance order if they do not comply with the notice (section 437, Education Act 1996); if exercising its power to prosecute a parent for a child's non-attendance (section 446) the local authority must consider whether to apply for an education supervision order (section 447).
- publish a code for penalty notices to address poor attendance and administer the penalty notice regime according to the Education (Penalty Notices) (England) Regulations 2007 and subsequent amendments.
- improve attendance where schools report absence to them according to the Education (Pupil Registration) (England) Regulations 2006.
- investigate the whereabouts of pupils who have poor attendance and are at risk of being deleted from the schools' admission register (Education (Pupil Registration) (England) Regulations 2006).
- comply with all its statutory obligations under the Education (Pupil Registration) (England) Regulations 2006.

The service also works with children and their families who are on the elective home education register and also undertakes child and chaperon licencing.

1.2 The Education Welfare Service is funded through the councils general fund, income from traded services and fixed penalty notices and through the Central Schools Services Block (CSSB)

1.3 At the Schools' Forum meeting on 12th January 2023, members unanimously agreed the transfer of £122k from the schools' block to CSSB for the Education Welfare service for one year only. This reflected concerns over inconsistency in the quality of the service, a lack of progress with service development and little or no sustainable changes noted by schools in addressing historical issues.

2. Work undertaken by the service last academic year

2.1.1 Following the meeting of Schools' Forum in January, the EWS has been proactive in implementing a service improvement plan and inviting feedback from settings regarding the work of the EWS. There has been a focus on

sharing good practice through our school visits and through the EWS Attendance Forums. There has been a key focus within the team on raising aspirations and having a greater sense of accountability and performance management, led by the Acting Senior Education Welfare Officer.

2.2 Over the last six months the service has;

- Evaluated and redeveloped the EWS internal systems to make the service more efficient and consistent and accessible. A duty officer system has been established as part of this.
- Focussed on the development and embedding of a robust and consistent approach across the service, in line with our offer/service delivery. This has been done through regular and proactive line management and supervision.
- Staff training for all has looked at the ways of working, expectations of service delivery and updating knowledge and skills.
- Half termly consultation with an allocated EWO has been offered to all non-traded schools from April 2023, in line with the DfE guidance –working together to improve school attendance across the borough.
- Termly EWS Attendance Forums have been made available to all schools. 68 attended the Attendance Forum 24th Jan 2023 and 70 attended the May event. 35 attended July 2023 (strike day). An online poll after each event has helped shaped content and delivery.
- EWS evaluation feedback forms were sent out to all traded schools in the spring and summer terms, to elicit feedback and ensure the required support was delivered. However, it is important to capture the experience of all schools and as such, feedback has been requested of all schools at the beginning of this term. This gives an opportunity for ongoing feedback and improvement towards the service.

2.3 Recruitment to the Principal EWO role has commenced.

3. Context

3.1 School attendance has been impacted by Covid and other factors over the past three years. Haringey's overall absence rates increased from 4.6% in 2018-19 to 7% in 2022/23. For secondary schools it increased from 5.1% to 8.0%.

The overall increase of +2.4% in Haringey was less than the +2.8% increase in England and the +2.7% in Inner London.

The percentage of pupils who are persistently absent in this period has almost doubled in Haringey with 1 in 5 pupils (20.8%) being absent for more than 10% of the year. 1.3% of Haringey pupils were severely absent (attendance

50% or below) in the first two terms of this academic year. This has also doubled since 2018/19. It is however lower than the national and Inner London percentage.

- 3.2 In the first two terms of 2022/23 we have seen some minor improvements in attendance across the borough. However, the range of persistent absence across mainstream schools is from 6% to 39%, Irish Traveller and Gypsy Roma pupils had some of the lowest school attendance figures followed by Mixed Black Caribbean and White pupils. SEN groups also have low attendance, with PMLD, PD and SEMH groups being the lowest attendance of primary needs. Reception Year group was the lowest attended of all the year groups.

4. Looking forward

- 4.1 The local authority now needs to lead on the strategic approach to improving school attendance and work with schools to develop a robust attendance strategy to reduce persistent absenteeism, in line with the new DfE guidance. We are in the process of completing a self-assessment ahead of a Deep Dive from an adviser from the DfE. The self-assessment has already identified key actions which we need to complete immediately. This includes RAG rating our schools to target support where it is most needed and putting together a comprehensive Comms plan to reach parents and carers. We also need to ensure that multi agency working accurately identifies barriers to attendance, with all services understanding the importance of attendance and their role in securing an improvement when it is not good enough. Improving attendance and reducing the vulnerability of poor attenders needs to be flagged within an overarching education strategy that seeks to reduce inequalities and promote equity for all our children and young people in the borough. Targeted work may also include an action plan, when appropriate, for schools as part of our statutory work.
- 4.2 In order to improve our service and have a positive impact on attendance we have reviewed the summary of responsibilities for school attendance (Appendix1) to create a new core offer to all schools. At the same time, we have reviewed our current traded offer to allow more flexible working with schools based on need.
- 4.3 We will provide regular updates to all schools on progress made in increasing absence and reducing persistent absence.

- 4.4 We will continue to deliver Attendance Forums /training to support attendance officers, identifying good and effective practice and encouraging schools to share successful strategies.
- 4.5 We will review the work undertaken with parents and carers, clearly identifying the universal offer and what is effective in a more targeted approach.
- 4.6 Identify ongoing training needs of the EWS team, alongside robust feedback and performance management.
- 4.7 We will work with schools to co-produce a whole school attendance approach and policy.

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EWS Core Offer proposal from 1.4.23

Advice and guidance

- LA strategic approach to improving attendance.
- Model policies
- Named person.
- Duty Officer
- Queries from school-based staff
- Forum
- Comms to parents and carers

Targeted Support Meetings

- Termly meeting with every school including discussion and planning for cohort issues, including severely absent, vulnerable learners
- High level analysis of school data
- Signposting to relevant services

Casework on behalf of the school

- Contact families of those with the poorest attendance to understand the barriers to attendance.
- Agreeing joint action plans for severely absent, persistent absent and vulnerable learners
- Contacting families of severely absent and vulnerable learners with poor attendance
- Home visits for severely absent and vulnerable learners when school work has been exhausted.
- Setting up and leading on attendance meetings with families of severely absent and vulnerable learners
- Developing with the school reasonable adjustments and initial attendance plans for severely absent and vulnerable learners.
- Completion of referrals

Training

- Training for school-based staff on attendance law, casework and application of guidance through the Attendance Forum

Audits and attendance management support

- Support schools in the development of an attendance policy
- Support schools with day-to-day processes
- Register audits.

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Agenda Item
11
The Children and Young People's Service
**Report to Haringey Schools Forum:
12th October 2023**
Report status

For information/ notes
 For consultation and views
 For decision

Report Title: Alternative Provision Commissioning in Haringey
**Authors: Ginny Thorne
Strategic Commissioning Lead**
Email: gabby.thorne@haringey.gov.uk

Purpose: To provide school forum members with a further update regarding the alternative provision local offer, including a risk assessment of the local AP offer, as requested at School Forum meeting on 6th July 2023-

Actions resulting from minutes Items 9.8 and 9.13

Recommendations:

For information

1. Introduction

The purpose of this report is to provide school forum members with a further update regarding the current alternative provision local offer in Haringey, including a risk assessment to allow for a wider understanding of on how the current HLP offer would be impacted, changed, or cut.

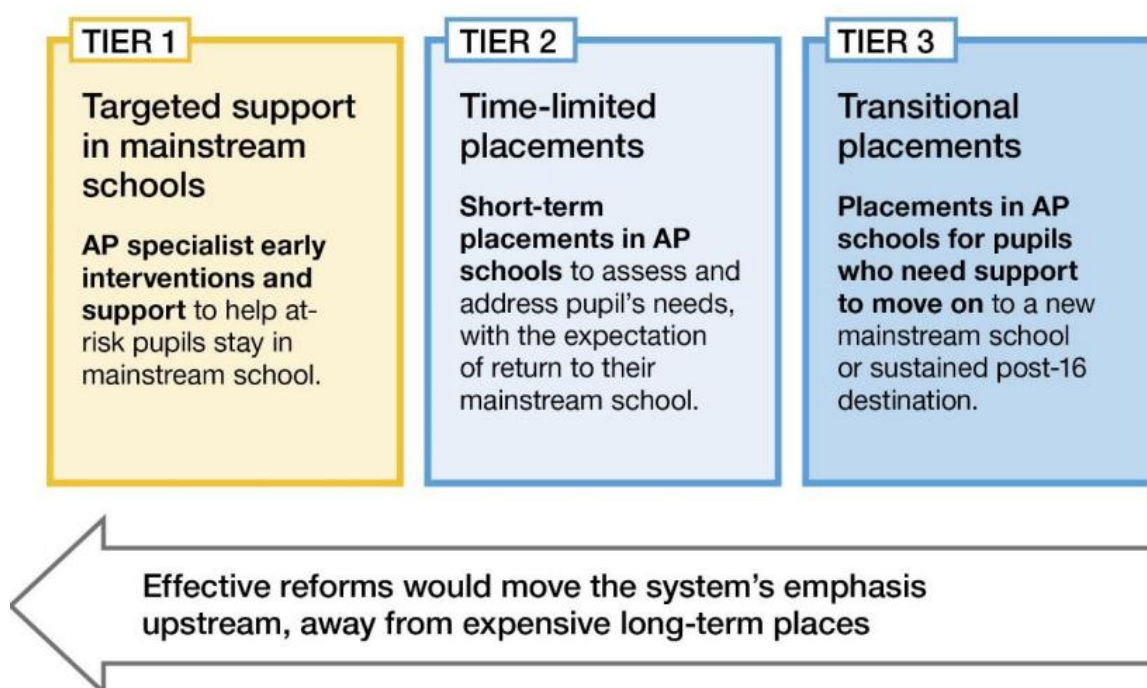
Haringey continues to allocate a significant proportion of resources to deliver a diverse alternative provision offer, in order to ensure that all Haringey pupils can receive the **Right Support, in the Right Place and at the Right Time**.

This is in accordance with the DfE Special Educational Needs and Disabilities (SEND) and Alternative Provision (AP) Improvement Plan to:

- support pupils to maintain their mainstream school placement,
- and aid reintegration into mainstream school following an intervention in alternative provision.

To align Haringey's offer with the SEND and AP Improvement Plan we are embedding a three-tier system of alternative provision. This will ensure a sufficient and sustainable system of support for pupils who require additional targeted interventions.

A three-tier model for alternative provision



Source: DfE Special Educational Needs and Disabilities (SEND) and Alternative Provision (AP) Improvement Plan

2. Alternative Provision Commissioned Offer 2023/2024

In the context of Haringey, the three-tier approach is delivered in the following way:

- **Tier 1: Targeted Support in mainstream Schools:**

Outreach is funded through the core budget and the upscaled offer is funded through SAFE taskforce grant until August 2025.

Tier 1 targeted offer in schools	Description
HLP Secondary Outreach	Support within schools for KS 3-4 pupils in school at risk of exclusion
HLP Transitions Outreach	Support within schools for KS2- Year 6 pupils
HLP Primary Outreach	Support within schools for KS1 and 2 pupils at risk of exclusion
Anchor Approach	Training and support from Anchor teaching practitioners KS1-4
Mentoring (Upskill U)	KS3 mentoring in mainstream school settings

- **Tier 2: Time limited placements:**

Onsite Provision	Number of Places	Key Stage
Haringey Learning Partnership- Commerce House. Including 12 Turnaround/ Respite places per half term	12	3-4
Haringey Learning Partnership- Medical Needs Tuition Includes 8 place capacity in Wood Green Library	14	3-4
Haringey Learning Partnership- Simmons House- Hospital- can be across Tier 2-3 depending on need	12	3-4
Seven Sisters Primary Nurture Hub Until August 2024	8	1-2
The Finch AP- Fortismere	3	3-4
Footsteps Independent School- Tottenham	3	3-4
Telepresence AV robots. To support pupils with medical needs to retain or reintegrate into their mainstream school 10 1-4 Included in digital referral form as an option	10	1-4

- **Tier 3: Transitional Placements:**

Provision	Number of Places	Key Stage	Current position
ESOL Resource provision in School-Year 11 new to area	20	4	Expression of interest underway- for delivery in a secondary school
HLP- SEMH Commerce House	20	3-4	Until August 2024
HLP- Medical Needs Tuition- for pupils requiring longer term support who have medical needs	14	3-4	28 places in total across Tier 2-3.
HLP- Commerce House	46	3-4	46 places Commissioned across non -SAFE funded outreach and Tier 3

3. Risk assessment

At Schools Forum of 6th July 2023 a report and presentation were tabled regarding the local authority commissioned alternative provision.

The report presented details of expenditure, service usage, a needs analysis and capacity.

Members requested that:

“a risk assessment is undertaken to allow for a wider understanding of how the current HLP offer would be impacted, changed or cut.”

(School Forum minutes: 6th July 2023)

The risk assessment below details the financial risks associated with an overspend and the service delivery risks following questions raised by forum members.

It presents an assessment of the risk and mitigation measures that have been undertaken by local authority officers (working in partnership with stakeholders) to ensure that the existing resources are allocated in such a way as to meet need in a systemic and sustainable way.

Risk Assessment

Risks Identified	Description	Impact	Mitigation Strategy	Additional Measures	Contingency Plan
A risk assessment is undertaken to allow for a wider understanding of how the current HLP offer would be impacted, changed or cut.	The service budget for 23/24 was overspent by £628K for the year 23/24. The service undergoing a restructuring plan and is implementing a deficit reduction plan to align the service and achieve a balance budget. The restructuring plan is progressing through due process.	Schools are able to access alternative provision via the Haringey Alternative Provision Inclusion Panel as previously. This is continuing as before. The local authority is also extending its local offer to diversify pathways offering access to independent local providers to meet a range of children's needs.	The budget for HLP has not been reduced for the FY 23/24. The service continues to receive a guaranteed level of place and top up funding that is above average in relation to London Alternative Provision settings.	In addition, the service is retaining the respite income it collects directly from schools.	The service budget is being monitored to ensure early identification of overspend and any measures required are taken.

The risk assessment in the table above demonstrates that the impact of changes is understood and it is the Local Authority's view that appropriate provision is in place across the three tiers of AP support.

The local authority will allocate resource to ensure needs are met, sufficiency maintained, and mechanisms are in place to measure and monitor provisions and pupil movement, these will be reviewed on a termly basis.

4. Conclusion

As the data above demonstrates, it is officer's view that there is sufficient provision available across the borough to meet current alternative provision needs, and that this will be monitored and evaluated regularly to ensure that this alignment is maintained.

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Schools Forum Workplan 2023-24						
Date of meeting	Agenda item	Report	Report Author (s)	Final report deadline	Pre-meeting date	For noting/ Decision
12 October 2023	DEDICATED SCHOOLS BLOCK					
	2024-2025 DSG Schools Block Funding Model Strategy	Report	Patricia Harvey/Neil Sinclair	04 October 2023	25 September 2023	Decision
	Safety Valve Programme Update	Report	Mary Jarrett/Jackie Difolco	04 October 2023	25 September 2023	For noting
	EWS Update	Report	Jane Edwards	04 October 2023	25 September 2023	For noting
	SEND Update - HNB S251 Commissioned Places Report	Report	Mary Jarrett/Patricia Harvey	04 October 2023	25 September 2023	For noting
	Update from Schools Block working party	Minutes from previous meeting	Will Wawn	04 October 2023	25 September 2023	For noting
	Update from High Needs working party	Minutes from previous meeting	Martin Doyle	04 October 2023	25 September 2023	For noting
	Update from Early Years working party	Minutes from previous meeting	Melian Mansfield	04 October 2023	25 September 2023	For noting
	DSG 2023-2024 Update Report	Report	Patricia Harvey/Neil Sinclair	29 November 2023	21 November 2023	For noting
	Safety Valve Programme Update	Report	Mary Jarrett/Jackie Difolco	29 November 2023	21 November 2023	For noting
07 December 2023	Schools in financial difficulty update (or February meeting)	Report	Patricia Harvey/Neil Sinclair/Jane Edwards	29 November 2023	21 November 2023	For noting
	Update from Schools Block working party (including 24/25 Formula Consultation)	Minutes from previous meeting	Will Wawn	29 November 2023	21 November 2023	For noting
	Update from High Needs working party	Minutes from previous meeting	Martin Doyle	29 November 2023	21 November 2023	For noting
	Update from Early Years working party	Minutes from previous meeting	Melian Mansfield	29 November 2023	21 November 2023	For noting
11 January 2024	Schools consultation response and decision on schools funding formula 2024-25	Report	Patricia Harvey/Neil Sinclair	03 January 2024	20 December 2023	Decision
	Update on use of the growth fund 2023-24	Report	Jane Edwards /Carlo Kodsi	03 January 2024	20 December 2023	For noting
	Central School Services Block update 23/24 & Budget Profile for 24/25	Report	Patricia Harvey/Jane Edwards	03 January 2024	20 December 2023	For noting
	EWS update	Report	Jane Edwards/EWO service	03 January 2024	20 December 2023	For noting
	Update from DSG working party (if not covered on agenda)	Minutes from previous meeting	Will Wawn	03 January 2024	20 December 2023	For noting
	Update from High Needs working party	Minutes from previous meeting	Martin Doyle	03 January 2024	20 December 2023	For noting
	Update from Early Years working party	Minutes from previous meeting	Melian Mansfield	03 January 2024	20 December 2023	For noting
08 February 2024	Update on DSG (as required)	Report	Brian Smith/Muhammed Ali	31 January 2024	23 January 2024	For noting
	Safety Valve Programme Update	Report	Mary Jarrett/Patricia Harvey	31 January 2024	23 January 2024	For noting
	Early Years Update Report on 23/24	Report	Nick Hewlett			
	Early Years Block DSG Funding Strategy Update 24/25	Report	Patricia Harvey/Nick Hewlett			
	Place Planning Update	Report	Jane Edwards/Carlo Kodsi			
	Restructure Scrutiny Panel Update	Report	Jane Edwards			
	Update from DSG working party (if required)	Minutes from previous meeting	Will Wawn	31 January 2024	23 January 2024	For noting
	Update from High Needs working party	Minutes from previous meeting	Martin Doyle	31 January 2024	23 January 2024	For noting
	Update from Early Years working party	Minutes from previous meeting	Melian Mansfield	31 January 2024	23 January 2024	For noting
11 July 2024	Election of Chair	None	N/A	N/A		Decision
	Dedicated schools budget outturn 2023-24	Report	Patricia Harvey/Neil Sinclair	03 July 2024	25 June 2024	For noting
	Schools in financial difficulty update	Report	Patricia Harvey/Neil Sinclair	03 July 2024	25 June 2024	For noting
	Outcome of internal audit programme 2023-24	Report	Minesh Jani/Vanessa Bateman	03 July 2024	25 June 2024	For noting
	Safety Valve Programme Update	Report	Mary Jarrett/Patricia Harvey	03 July 2024	25 June 2024	For noting
	Update from DSG working party (if required)	Minutes & Report (if required)	TBC	03 July 2024	25 June 2024	For noting
	Update from High Needs working party	Minutes from previous meeting	Martin Doyle	03 July 2024	25 June 2024	For noting
	Update from Early Years working party	Minutes from previous meeting	Melian Mansfield	03 July 2024	25 June 2024	For noting
	Forum membership report	Report	Anne Etechells	03 July 2024	25 June 2024	Decision
	Review terms of reference	Report	Anne Etechells	03 July 2024	25 June 2024	Decision

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